



LEASE APPLICATION

LESSEE INFORMATION

BUSINESS NAME _____ DBA (if any) _____ PHONE (____) ____ - _____

WEB SITE _____ E-MAIL _____

STREET ADDRESS _____ STATE _____ ZIP _____

TYPE OF BUSINESS _____
(Check one) SOLE PROPRIETORSHIP LLC CORPORATION PARTNERSHIP

STATE OF INCORPORATION OR ESTABLISHMENT _____ YEAR ESTABLISHED _____

FEDERAL TAX ID # _____ KANSAS TAX ID # _____ DUNS # _____

PLEASE DESCRIBE WITH SPECIFICITY THE TYPE OF BUSINESS LESSEE IS IN, GOODS OR SERVICES DELIVERED, MARKET SERVED, ETC.

OWNER INFORMATION

(Provide information for all principal owners or managers of Lessee. Use additional space at end of application if necessary.)

FULL NAME _____ DATE OF BIRTH _____

HOME ADDRESS _____ HOME PHONE # (____) ____ - _____

CITY _____ STATE _____ ZIP _____

DRIVERS LIC # _____

E-MAIL (if different from Lessee e-mail) _____

CURRENT AND PAST LANDLORDS

(Provide information for Lessee's landlords for the past five years. Use additional space at end of application if necessary.)

LANDLORD _____ PHONE (____) ____ - _____

ADDRESS _____

MONTHLY RENT AMOUNT \$ _____ TERM OF LEASE _____

LENGTH OF OCCUPANCY _____ REASON FOR LEAVING _____

Completed application may mailed or hand-delivered to: MTAA Administrative Offices, 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619-1446 or emailed to mtaa@mtaa-topeka.org. MTAA's acceptance of an application for review creates no right or expectation on applicant's part that the application will be approved.

FINANCIAL INFORMATION

(Please provide information sufficient to demonstrate applicant has the financial and/or credit resources necessary to operate proposed business at the Airport for a minimum of six months.)

- MOST RECENT AUDITED FINANCIAL STATEMENT
- RECENT FINANCIAL STATEMENTS
- OTHER INFORMATION ESTABLISHING FINANCIAL WHEREWITHAL

BUSINESS BANK ACCOUNTS

NAME OF INSTITUTION _____ PHONE # (____) ____ - _____

CONTACT NAME _____ ACCOUNT # _____

NAME OF INSTITUTION _____ PHONE # (____) ____ - _____

CONTACT NAME _____ ACCOUNT # _____

Should the MTAA determine that a comprehensive credit check is necessary to full review of this application, you may be asked to provide a unique identifier, such as your Social Security number. In such case, the MTAA will utilize that information for the sole purpose of conducting the check and will not otherwise retain or store it without the applicant's express written consent.

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| ADDITIONAL INFORMATION RELEVANT TO APPLICANT'S NEEDS OR PROPOSED ACTIVITIES |
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I/We hereby authorize Metropolitan Topeka Airport Authority to verify all information on this application by contacting the sources listed herein or any other sources available. I/We authorize Metropolitan Topeka Airport Authority to obtain a consumer report and/or investigative report about myself/us. The consumer report may include, but not be limited to, criminal history, verifications of employment and education, driving records, a credit report detailing personal financial history. I/We understand that any fee paid for verification of this application is non-refundable whether this application is approved or denied.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

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|--|-------------|----------------------------|------------|
| LEASE SPACE DESIRED <i>(To be filled-out by MTAA Leasing Executive following interview with Applicant.)</i> | | | |
| Office _____ | Sqft _____ | Warehouse _____ | Sqft _____ |
| Industrial _____ | Sqft _____ | Hangar _____ | Sqft _____ |
| Min. Door Ht. _____ | / Wd. _____ | # of Dock High Doors _____ | _____ |
| Other spatial needs: _____ | | | |
| Buildings of Interest # _____ | | | |
| Acreage needed, if any for new constructions _____ | | | |

ADDITIONAL INFORMATION REGARDING OWNERS, PAST LANDLORDS, ETC.