

## NOTICE TO BIDDERS

METROPOLITAN TOPEKA AIRPORT AUTHORITY  
NEW PASSENGER BOARDING BRIDGE  
TOPEKA REGIONAL AIRPORT  
TOPEKA, KANSAS  
AIP PROJECT NO. 3-20-0113-044

Sealed bids will be received until **2:00 PM (CST) December 7<sup>th</sup>, 2022**, and then publicly opened and read at **Metropolitan Topeka Airport Authority Administrative Offices, 6510 SE Forbes Avenue, Suite # 1, Topeka, Kansas 66619** for furnishing all labor, materials and equipment and performing all work necessary for **New Passenger Boarding Bridge, Topeka Regional Airport, Topeka, Kansas, AIP Project No. 3-20-0113-044**.

Copies of the bid documents including project drawings and technical specifications are on file and may be inspected at:

Metropolitan Topeka Airport Authority  
6510 SE Forbes Avenue, Suite # 1  
Topeka, KS 66619

A “pdf” copy of the project construction drawings and project manual will be provided via e-mail to prospective bidders upon request and at no cost by contacting the project manager at the address provided below or via e-mail. Printing of the project documents from the pdf file are to be borne by the prospective bidder.

Sam Stallbaumer, PE, Project Manager  
WSP USA  
300 Wyandotte, Suite 200  
Kansas City, Missouri 64105  
TEL: 816-702-4244  
MOB: 210-867-6532  
E-Mail: sam.stallbaumer@wsp.com

A pre-bid conference for this project will be held at **Metropolitan Topeka Airport Authority Administrative Offices, 6510 SE Forbes Avenue, Suite # 1, Topeka, Kansas on Monday, November 28<sup>th</sup>, 2022 at 2:00 PM (CST)**. There will be a Microsoft Teams Link (below) to join virtually. Representatives of the Owner and the Engineer will be present to answer questions. Attendance at the pre-bid conference is **mandatory**.

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 370 029 260 573

Passcode: LC64kR

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

+1 213-267-3760,,201197207# United States, Los Angeles

Phone Conference ID: 201 197 207#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

**CONTRACT WORK ITEMS.** This project will involve the following work items and estimated quantities. Prospective bidders are hereby advised that the quantities indicated herein are approximate and are subject to change per the Section 40 of the General Provisions.

Line Number	Description	Estimated Quantity	Unit
1	Passenger Boarding Bridge	1	LS

**CONTRACT TIME.** The anticipated date that project work may commence on or about **March 1, 2023**. The owner has established a contract time of 60 Consecutive Calendar Days. All project work shall be substantially completed within the stated timeframe. This project is subject to liquidated damages as prescribed within the project manual.

**BID GUARANTEE.** Each proposal must be accompanied by a bid guarantee in the amount of five (5) percent of the total amount of the bid. The bid guarantee may be by certified check or bid bond made payable to Metropolitan Topeka Airport Authority.

**BONDING REQUIREMENTS.** The successful bidder will be required to furnish separate performance and payment bonds each in the amount equal to 100% of the contract price at the time of contract execution.

**AWARD OF CONTRACT.** All proposals submitted in accordance with the instructions presented herein will be subject to evaluation. Bids may be held by the Metropolitan Topeka Airport Authority for a period not to exceed **ninety (90) days** from the date of the bid opening for the purpose of evaluating bids prior to award of contract.

Award of contract will be based on the lowest aggregate sum proposal submitted from those bidders that are confirmed as being responsive and responsible. The right is reserved, as the Metropolitan Topeka Airport Authority may require, to reject any and all bids and to waive any informality in the bids received.

Prospective Bidders are hereby advised that award of contract is contingent upon the owner receiving Federal funding assistance under the Airport Improvement Program.

**PROJECT SCHEDULE AND LIQUIDATED DAMAGES.** The CONTRACTOR agrees to commence construction on or about March 1, 2023, and to have the project substantially completed within 60 Consecutive Calendar Days from the start of construction. A limited Notice-To-Proceed will be issued for the procurement of equipment.

The bidder acknowledges and accepts that for each and every Calendar Day the project remains incomplete beyond the contract time of performance, the substantial completion date, or not open to traffic as stipulated in the preceding paragraphs of this section, the CONTRACTOR shall pay the non-penal amount of \$3,600.00 per calendar day as a liquidated damage to the OWNER.

**FEDERAL PROVISIONS.** This project is subject to the following partial listing of Federal provisions, statutes and regulations:

Equal Employment Opportunity - Executive Order 11246 and 41 CFR Part 60: The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the supplementary provisions. The successful Bidder shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

Goals for Minority and Female Participation – Executive Order 11246 and 41 CFR Part 60:

1. The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the supplementary provisions.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables:

Goals for minority participation for each trade:	9.0%
Goals for female participation in each trade:	6.9%

These goals are applicable to all of the contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its Federally involved and non-federally involved construction.

Certification of Non-Segregated Facilities – 41 CFR Part 60: A certification of Non-Segregated Facilities must be submitted prior to the award of a federally-assisted construction contract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity Clause.

Contractors receiving federally assisted construction contract awards exceeding \$10,000, which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide for the forwarding of the notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000 and are not exempt from the provisions of the Equal Opportunity Clause. The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Disadvantaged Business Enterprise – 49 CFR Part 26: The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contracts. In accordance with 49 CFR Part 26.45, the sponsor has established a contract goal of nine percent (9.0%) participation for small business concerns owned and controlled by certified socially and economically disadvantaged enterprise (DBE). The bidder shall make and document good faith efforts, as defined in Appendix A of 49 CFR Part 26, to meet this established goal.

Davis-Bacon Act, as amended – 29 CFR Part 5: The Contractor is required to comply with wage and labor provisions and to pay minimum wages in accordance with the current schedule of wage rates established by the United States Department of Labor.

Debarment, Suspension, Ineligibility and Voluntary Exclusion – 49 CFR Part 29: The bidder certifies, by submission of a proposal or acceptance of a contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Individuals or companies listed in the General Services Administration's "Excluded Parties Listing System" will not be considered for award of contract.

Foreign Trade Restriction – 49 CFR Part 30

The Bidder and Bidder's subcontractors, by submission of an offer and/or execution of a contract, is required to certify that it:

- a. Is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);

- b. Has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. Has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Buy American Certificate – Aviation Safety and Capacity Act of 1990:

This contract is subject to the “Buy American Preferences” of the Aviation Safety and Capacity Act of 1990. Per Title 49 U.S.C. Section 50101, all steel and manufactured products installed under an AIP assisted project must be produced in the United States unless the Federal Aviation Administration has granted a formal waiver. As a condition of bid responsiveness, Bidders must submit the appropriate Buy American certification with their proposal.

**ADDITIONAL PROVISIONS.** A complete listing of the provisions applicable to this project can be found in the Supplemental Provisions.

**MODIFICATION OF DOCUMENTS.** Modification to the project documents may only be made by written addendum by the Owner or Owner’s authorized Representative.

The proposal must be made on the forms provided within the bound project manual. Bidders must supply all required information prior to the time of bid opening.

**SUBMITTAL OF PROPOSALS.** Additional information and instruction for submittal of a proposal are provided within the Instructions-to-Bidders. Envelopes containing bids must be sealed and addressed to:

Hand Delivery of Proposals: Metropolitan Topeka Airport Authority  
6510 SE Forbes Avenue, Suite # 1  
Topeka, KS 66619  
TEL: 785-862-2362

Mail Delivery of Proposals: Metropolitan Topeka Airport Authority  
P.O. Box 19053  
Topeka, KS 66619

The upper left-hand corner of the sealed envelope must identify the following information:

**CONTRACT PROPOSAL**

Bid of {Insert Name of Bidder}

New Passenger Boarding Bridge

AIP Project No.: 3-20-0113-044

To be opened at: 2:00 PM (CST), December 7<sup>th</sup>, 2022

**END OF NOTICE TO BIDDERS**