

Class Title: Police Sergeant

Position Summary:

Proficiency has been developed in the protection of life and property through the enforcement of law, statutes, regulations, ARFF fire protection, and general maintenance duties. Assists/conducts training. Acts as patrol supervisor in absence of higher ranking authority. Dispatch, FAA requirements for ARFF, NOTAM'S. The Police Sergeant is classified as a Fair Labor Standards Act (FLSA) non-exempt position.

Essential Job Functions:

- Patrol assigned area to enforce laws and ordinances, regulate traffic, control crowds, prevent crime, arrest violators.
- Perform routine preventative maintenance, daily vehicle inspections.
- Operate aircraft firefighting trucks (ARFF) and equipment, etc.
- Control and extinguish fires, protect life and property and conduct rescue efforts.
- Working knowledge of FAR Part 139 and TSR Part 1542.
- Work with others and follow instructions.
- Complete/review necessary reports.
- Able to work in all weather conditions.
- Monitor airfield, airport facilities, wildlife control, water system familiarization.
- Requires successful completion of, and certification in, Field Training Officer (FTO) course.
- Conduct duties of FTO and complete all associated documentation in a timely manner.
- Performs/delegates other duties as required or assigned.
- Assist in scheduling of shift staffing, training, and special assignments.
- Requires training in NIMS 300 and 400.

Required Qualifications:

- Completion of KLETC Police Basic Training Course.
- Complete recurring training statute.
- NIMS 100, 200, 700, 800.
- Have effective written and verbal communication skills.
- Current on all Aircraft Rescue Firefighting modules.
- Must attend and successfully complete the annual Part 139 Refresher (Mobile Aircraft Fire Trainer - MAFT).

Desirable Qualifications:

- Communicating with Supervisors, Peers and Subordinates.
- Some experience involving meeting and dealing with people under varying circumstances.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise balance the workload. Requires standing, walking and heavy lifting. Handle tools or controls. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Exposure to sounds and noise levels that may be distracting or uncomfortable. Working in very hot or very cold temperatures. Working in cramped work spaces and getting into awkward positions. Requires working with others in a group or team, responsibility for the health and safety of others, wearing common protective or safety equipment, job tasks are performed in close physical proximity to other people. **Individuals must be able to pass a Triple (III) and/or CHRC Fingerprint background check.**

Signature

Date