MTAA
METROPOLITAN TOPEKA AIRPORT AUTHORITY
TOPEKA REGIONAL AIRPORT & BUSINESS CENTER | BILLARD AIRPORT

Board of Directors

Metropolitan Topeka Airport Authority
August 18, 2026

Regular Monthly Meeting.....2:45 PM

Chairman Sam Sutton brought the regular monthly meeting of the MTAA Board of Directors to order at 2:45 PM with the following other board members present: Brian Armstrong, Carlos Cortez, Tony Emerson and Mike Munson. Also, in attendance were:

- Eric Johnson, MTAA President
- Curtis Sneden, MTAA Director of Development
- Laura Hartley, MTAA Director of Administration & Finance
- Tim Resner of Frieden & Forbes, LP, Legal Counsel to the Board
- Deana Prescott, MTAA (Administrative Office)
- Terry Poley, MTAA Director of Maintenance
- Chief John Ross, MTAA Police and Fire
- Tommi Poley, MTAA (Administrative Office)
- Carol Marple, Public
- Linda Urton, MTAA (Administrative Office)
- Scott Uhl, WSP USA, Inc. via TEAMS
- Joseph Ledbetter, Public
- Don Loyd, MTAA TOP Fuel Manager
- Terri Roberts, Public
- Celsie Ahrens, Public
- Chris Gallagher-Sneden, Public
- Curtis B. Sneden, Public
- Diane Hofer, Olsson
- Adam Leigel, Olsson
- Corinne Donahue, Olsson
- Matt Anstaett, MTAA Asst. Director of Maintenance
- Dale Mueller, WSP
- Jennifer Kuchinski, CMT
- Matt Narsh, MTAA (Administrative Office)
- Eric Ives, WIBW
- Carson Shea, WIBW
- Asst. Chief Chris Ortega, MTAA Police and Fire
- Paul Bossert, Premier Employment
- Jeff Lolley, Bartlett & West
- Chris Murray, Mid America Painting
- Rhiannon Friedman, Go Topeka
- Walt Frederick, Freeman via Teams
- Kyle Rohr, Millionaire via Teams
- Aimee Hall, MTAA Operations via Teams
- Rita Eggenberger, MTAA Operations via Teams
- Ashley Lehman, Go Topeka via Teams

Item 1. Notice.

Chairman Sutton inquired if notifications were sent to everyone who requested them. **Ms. Hartley replied that notifications were sent.**

Item 2. Approve Minutes.

Chairman Sutton made the motion to approve the minutes of the Special Board Meeting of July 20, 2026, the Regularly Scheduled Board Meeting of July 21, 2026, the Special Board Meeting of July 27, 2026, and the Special Board Meeting of August 10, 2026. Mr. Emerson seconded the motion. Motion carried.

Item 3. Public Comment.

Chairman Sutton inquired if there was anyone registered to speak during Public Comment. **Ms. Hartley replied that Ms. Roberts and Mr. Ledbetter had registered to speak.**

Ms. Roberts stated that having a COI policy is very important and should be noted in the minutes when used by a Board member to recuse from voting. She also would like Mr. Resner to explain to the Board the rules of KOMA and the capacity of those rules.
Mr. Ledbetter waived his right to speak.

Item 4. Adopt the Agenda.

Chairman Sutton made the motion to adopt the agenda. Mr. Munson seconded the motion. Motion carried.

Discussion Items:

Item 5. Olsson Strategic Plan Update

Corinne Donahue from Olsson gave a presentation to the Board and explained where they are at in the process. She commented on the great infrastructure already in place and pointed out zoning options, utility upgrades, and ideas for next steps to be taken. Discussion and questions between the Board and Ms. Donahue ensued and it was agreed that the next presentation would take place in October.

Action Items:

Item 6. Consider Acceptance of New President and Director of Airports

Chairman Sutton stated that the Board received 80 applications with 22 of those being qualified to fill the position, and that the perfect candidate was under their noses the whole time. **Chairman Sutton then made the motion to accept Curtis Sneden as the new President and Director of Airports. Mr. Emerson seconded the motion. Motion carried.** Mr. Munson then gave a speech on Mr. Johnson and the accomplishments he made in his 20 years of service to MTAA and presented a plaque to Mr. Johnson. Mr. Sneden also spoke highly of Mr. Johnson and stated that he was eager to see where the MTAA would go in the future.

Item 7. Consider Approval of Bid for Billard Roadway Improvements

Mr. Sneden addressed the Board regarding the bids received for the Billard Roadway Improvements and recommended, along with a recommendation from Bartlett & West, that the Board approve the bid from Bettis Asphalt in the amount of $1,150,059.50. **Mr. Emerson made the motion to accept the bid from Bettis Asphalt. Mr. Munson seconded the motion. Mr. Armstrong recused himself from the vote. Motion carried.**

Item 8. Consider Approval of Quote for Mini-Split at Billard Restaurant

Mr. Sneden explained to the Board that an addition to the current HVAC system is needed. Although the HVAC works as designed, it is not enough to keep up on cooling. Mr. Cortez and Mr. Emerson expressed a desire for the engineers to incur the costs for any addition to the current HVAC system. **Mr. Munson made the motion to approve the bid from Kaw Valley Heating & Cooling in the amount of $14,256.00, based on the condition that MTAA staff investigate any opportunities to recoup expenses from the engineer. Mr. Armstrong seconded the motion. Motion carried.**

Information Only Items:
Item 9. Monthly Reports

9.a. Project updates – Mr. Johnson

Mr. Johnson provided the following updates:

- The Scasdi Award could happen anytime between now and the end of the year.
- Taxiway Alpha project funding is still on hold. We have the grant for Billard.

9.b. Aviation-Related Issues & Air Service – Mr. Johnson

- A meeting was held with the FAA on congressionally directed spending.
- Requested WSP do a data sheet for scope of project then advertise RFP for engineers and include the fence project in the scope of work.
- Argus will submit a deliverable EOM on self-fueling system. They have been asked to present at next month's Board Meeting.
- The 4 State Conference is this Thursday and Friday in Kansas City. Mr. Johnson and Mr. Sneden will be attending.

9.c. Maintenance Report – Mr. Sneden

The Maintenance Report for work completed by the MTAA Maintenance Department on the grounds, airfield, vehicles and buildings for the month of July 2026 through early August 2026 was presented to the Board for their information and review.

9.d. TOP Fuel Service Sales Report – Mr. Sneden

The Top Fuel Sales by Product Summary Report for the month of July 2026 was presented to the Board for their information and review.

9.e. Economic Development & Leasing Activity – Mr. Sneden

- Olsson update was covered by earlier presentation.
- Davcon is on track and Hangar 619 environmental assessment is almost complete.
- Sen. Moran is steering business our way and talks are ongoing with a potential magnet company.

9.f. Financials Reports – Ms. Hartley

Ms. Hartley presented the delinquent accounts and cash reserves as of July 31, 2026 to the Board for their information and review. Ms. Hartley also presented the financial statement and balance sheet as of June 30, 2026. **Mr. Munson made the motion to accept the financial reports. Mr. Armstrong seconded the motion. Motion carried.**

9.g. Director's Comments

- Mr. Emerson commented how fantastic the "Radials on the Ramp" event at Billard was. Mr. Loyd gave a short update on the event, and Mr. Emerson stated his appreciation to Mr. Loyd and staff as well as Mr. Osborne for the event.
- Mr. Armstrong thanked Mr. Johnson for his leadership and guidance, and congratulated Mr. Sneden on his new position.
- Mr. Cortez said his comments were the same as Mr. Armstrong's.
- Mr. Munson had no comments.
- Chairman Sutton missed the event at Billard but would enjoy more events held there, maybe quarterly. Thank you to Mr. Johnson for all the years of service.

Item 10. Executive Session

Mr. Armstrong made the motion for executive session pursuant to KSA 75-4319b2, justification being to consult with MTAA attorney which is privileged to review matters related to the President and Director of Airports position. He invited Mr. Johnson and Mr. Sneden to attend. Regularly scheduled Board of Director's Meeting to resume at 4:25 PM. Mr. Munson seconded the motion. Motion carried.

Adjournment

Chairman Sutton made the motion to adjourn. Mr. Armstrong seconded the motion. Motion Carried. Meeting adjourned at 4:25 PM.

These official minutes were approved by the Board of Directors on September 15, 2026.

Brian Armstrong, Secretary