

MTAA Board Meeting 2:30 PM

Tuesday, November 19, 2024
MTAA Administrative Office – Board Room
6510 SE Forbes Ave., Building #620

Addressing the MTAA Board: No person shall address the Board during a Board Meeting, unless they have notified the MTAA Administration Office by 2:00 P.M. on the day of any Board Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Board Meeting. This limitation shall not apply to items added during the course of a meeting. The Board does not take action with respect to any subject not on the agenda unless added to the agenda by a vote of the Board. Persons addressing the Board will be limited to four (4) minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Board members will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Board or the Board by affirmative vote may extend the four (4) minute limitation. Persons will be limited to addressing the Board one (1) time on a particular matter unless otherwise allowed by an affirmative vote of the Board. Citizens wishing to offer Public Comment may sign up by phoning the MTAA Administration office at 862-2362. The Board may waive prior notice by majority vote. To make arrangements for special accommodations please call (785) 862-2362. A 48-hour advance notice is preferred. Agendas are available on Thursday afternoon prior to the regularly scheduled Board meetings at the MTAA Administration Office, Topeka Regional Airport and Business Center, 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619.

1. Executive Session with HR Partners
2. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings
3. Approve Minutes of the Regularly Scheduled Board Meeting of October 22, 2024, as well as the Special Meeting Minutes for October 30, and October 31, 2024
4. Public Comment
5. Adopt Agenda

INFORMATIONAL ITEMS:

6. Discuss Mechanical Engineer to Design and Oversee Replacement of Air Handling Units and Thermostats at FOE Terminal Building
7. Discuss Maintenance Shop at Billard Airport

ACTION ITEMS:

8. Election of Officers for December 2024 through November 2025.
9. Consider Resolution No. 24-303 for Authorization of Depository Signatures; and Resolution No. 24-304 for Authorization of Certificates of Deposit Signatures at All Shawnee County Financial Institutions.
10. Consider Approval of WSP USA, Inc. Task Order No. 01 – Rehabilitation of TOP Apron Design.
11. Consider Professional Services Agreement No. US0040451 with WSP USA, Inc. for 2025-2030
12. Consider Greater Topeka Partnership Sponsorship Proposal for 2024-2025 Events & Programs
13. Executive Session Regarding Leasing
14. Potential Action Regarding Lease at Billard Airport



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY

TOPEKA REGIONAL AIRPORT & BUSINESS CENTER | BILLARD AIRPORT

INFORMATIONAL REPORTS:

15. Monthly Reports:

- a. Project Updates – Sam Stallbaumer, WSP USA
- b. Aviation-Related Issues & Air Service – Eric Johnson
- c. Maintenance Report – Eric Johnson
- d. TOP Fuel Service Fuel Sales Report – Eric Johnson
- e. Economic Development & Leasing Activity – Curtis Sneden
- f. Financial Reports – Laura Hartley
- g. Directors' Comments