

**MTAA Board Meeting 3:00 PM**

**Wednesday, December 21, 2021**  
**MTAA Administrative Office – Board Room**  
**6510 SE Forbes Ave., Building #620**

**Addressing the MTAA Board:** No person shall address the Board during a Board Meeting, unless they have notified the MTAA Administration Office by 2:00 P.M. on the day of any Board Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Board Meeting. This limitation shall not apply to items added during the course of a meeting. The Board does not take action with respect to any subject not on the agenda unless added to the agenda by a vote of the Board. Persons addressing the Board will be limited to four (4) minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Board members will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Board or the Board by affirmative vote may extend the four (4) minute limitation. Persons will be limited to addressing the Board one (1) time on a particular matter unless otherwise allowed by an affirmative vote of the Board. Citizens wishing to offer Public Comment may sign up by phoning the MTAA Administration office at 862-2362. The Board may waive prior notice by majority vote. To make arrangements for special accommodations please call (785) 862-2362. A 48-hour advance notice is preferred. Agendas are available on Thursday afternoon prior to the regularly scheduled Board meetings at the MTAA Administration Office, Topeka Regional Airport and Business Center, 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619.

1. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings.
2. Approve Minutes of the MTAA's Regularly Scheduled Board Meeting of November 17, 2021.
3. Public Comment.
4. Adopt Agenda.
5. Presentation of 2020 & 2021 Service Awards to MTAA Employees.

**ACTION ITEMS:**

6. Consider Approval of MTAA Resolution No. 21-281 Authorizing the Acceptance of Airport Rescue Grant Offer No. 3-20-0082-025-2022 Through Federal Aviation Administration.
7. Consider Bid for Aircraft Rescue Fire Fighting (ARFF) Equipment.

**INFORMATION ONLY ITEMS:**

8. Monthly Reports:
  - a. Aviation-Related Issues & Air Service – Eric Johnson
  - b. Economic Development & Leasing Activity – Eric Johnson
  - c. Monthly Financial Reports – Cheryl Trobough
9. Executive Session.



METROPOLITAN TOPEKA AIRPORT AUTHORITY  
TOPEKA REGIONAL | BILLARD AIRPORT  
AIRPORT & BUSINESS CENTER

## Board of Directors

### Metropolitan Topeka Airport Authority November 17, 2021

**Regular Monthly Meeting ..... 3:00 PM**

Chairman, Thomas Wright, brought the regular monthly meeting of the MTAA Board of Directors to order at 9:00 AM with the following Board members present: Mike Munson, Lisa Stubbs and Brian Armstrong with Erica Garcia-Babb via telephone conference. Also in attendance were:

- Jay Freund of WSP USA, Inc.
- Sam Stallbaumer of WSP USA, Inc.
- John Lueger of Heinen Brothers
- Bill Cochran of City of Topeka
- William Wempe – MTAA Police/Fire
- Terry Poley – MTAA Maintenance
- Timothy Resner of Frieden & Forbes, LP – Legal Counsel to the Board

Other staff members present were Eric Johnson, Cheryl Trobough and Danielle Sheehy.

#### **Item 1. Notice.**

Chairman Wright inquired if everyone who requested notification had been notified of this meeting. **Ms. Trobough replied that notifications were sent.**

#### **Item 2. Approve Minutes of the MTAA's Regularly Scheduled Board Meetings of October 19, 2021.**

Chairman Wright asked the Board to review the Minutes of the Regularly Scheduled Board Meeting held on October 19, 2021 and inquired if there were any additions, corrections or comments to the Minutes.

Mr. Munson stated that he remembers Mr. Armstrong inquiring about the progress on the Heinen Aviation activities at Billard Airport and he requested an amendment to the minutes to reflect the information.

**Mr. Munson moved to approve the Minutes of the Regularly Scheduled Board Meeting of October 19, 2021 as amended. Ms. Stubbs seconded the motion. Motion carried.**

#### **Item 3. Public Comment**

Chairman Wright inquired if there was anyone registered to speak during Public Comment. Mr. Johnson replied that there was not.

#### **Item 4. Adopt the Agenda.**

Chairman Wright inquired if there were any changes to the Agenda as presented. Mr. Johnson requested the addition of an item to consider a quote for necessary asbestos and lead paint abatement. Chairman Wright added the item as Agenda Item 9.a.

**Ms. Stubbs made a motion to adopt the Agenda as amended. Mr. Munson seconded the motion. Motion carried.**

**Item 5. Consider Approval of WSP USA, Inc., Agreement No. 30900280 - Task Order No. 5 CARES Act Funding Program – FOE Fuel Farm Design Services.**

Mr. Johnson reported As you know, the MTAA received a CARES Act grant of nearly \$17 Million dollars for projects identified in our On-Call agreement with WSP USA, Inc. The Fuel Farm at Topeka Regional Airport is one of several projects specifically included in the agreement because of this grant.

Task Order No. 5 will encompass civil and mechanical engineering for the design of the Fuel Storage Facility as well as the removal of the existing fuel facility. The new facility will provide storage for 100,000 useable gallons of Jet fuel, 12,000 gallons of avgas along with mechanical, electrical and environmental controls. WSP USA, Inc. with selected subconsultants will provide design services for this project. Construction observation services are not included in this task order and, if required, will be negotiated at a later date.

I request the Board approve WSP USA, Inc., Task Order No. 5 – FOE Bulk Fuel Storage and Loading/Unloading Facility, in the total amount of \$473,884.00, subject to the completion of the Independent Fee Estimate (IFE) and FAA approval. The CARES Act grant funds 100% of the cost with 0% local participation.

**Mr. Munson made a motion to approve Task Order No. 5 – FOE Fuel Farm Design Services as submitted by WSP USA, Inc. in the total amount of Four Hundred Seventy-Three Thousand Eight Hundred Eighty-Four Dollars (\$473,884.00) subject to staff's completion of the Independent Fee Estimate and FAA approval. Ms. Stubbs seconded the motion. Motion carried with Mr. Armstrong abstaining from the vote due to a conflict of interest.**

**Item 6. Election of Officers for December 2021 through November 2022.**

Chairman Wright offered a slate of officers for 2022 for discussion as follows:

Mike Munson – Chairman; Lisa Stubbs – Vice-Chair; and Brian Armstrong – Secretary.

**Chairman Wright made a motion to approve the slate as presented. Ms. Stubbs seconded the motion. Motion carried.**

Chairman-Elect Munson presented Mr. Wright with an engraved gavel and thanked him for his service as MTAA Board Chairman for 2021.

**Item 7. Consider Resolution No. 21-278 for Authorization of Depository Signatures; and Resolution No. 21-279 for Authorization of Certificates of Deposit Signatures at All Shawnee County Financial Institutions.**

Ms. Trobough explained that with the election of a new chairman, the Board of Directors needs to review and approve Resolutions as follows:

1. Resolution No. 21-278 for Certification of Authorization of signatures on the bank accounts at Fidelity State Bank & Trust;
2. Resolution No. 21-279 to designate signatures for the Certificates of Deposit.

**Mr. Munson made a motion to adopt Resolution No. 21-278 and No. 21-279 as presented. Mr. Armstrong seconded the motion. Motion carried.**

**Item 8. Consider Approval of MTAA Resolution No. 21-280 Authorizing the Acceptance of Airport Rescue Grant Offer No. 3-20-0113-043-2022 Through Federal Aviation Administration.**

Mr. Johnson reported that the Federal Aviation Administration (FAA) recently offered a (100%) grant to provide eligible sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport. A project to enlarge the sterile area of the terminal building at Topeka Regional Airport was submitted and approved by the FAA. This grant will fund the project to enclose the WiFi lounge in the terminal building and open the area to the Sterile area. Doing so will nearly double the occupancy of the area and allow for social distancing.

Mr. Johnson requested the Board of Directors to authorize staff to accept the Airport Rescue Grant in the amount of \$1,057,039. Staff is required to advertise a request for qualification for architects interested in designing, bidding and overseeing this project. Again, the project is 100% funded by the FAA with no matching obligation of MTAA funds.

**Ms. Stubbs made a motion to adopt MTAA Resolution No. 21-280 authorizing Eric Johnson to sign the Airport Rescue grant offer from the FAA in the amount of One Million Fifty-Seven Thousand Thirty-Nine Dollars (\$1,057,039) for AIP Project 3-20-0113-043-2020. Mr. Munson seconded the motion. Motion carried.**

**Item 9. Consider Purchase of 2021 Budgeted Equipment – Compact Track Loader.**

Mr. Johnson reported that a compact track loader acquisition was included in the 2021 budget. Staff researched equipment from various manufacturers and discovered through working with the Kansas State procurement officer that John Deere had the state contract on various models but not the one model identified as best suited for MTAA needs. The local John Deere representative presented two options for consideration. They offer a standard government discount price for the John Deere 325G compact track loader. This price is discounted 13% off the retail price that would be available to the public. The other option available to all governmental entities is the Sourcewell Collaborative discount program. Only accepted municipal entities can participate in this program and it offers 19% off retail pricing. Staff has made application to Sourcewell and the membership and was granted.

The Sourcewell quote for the 325G compact track loader is \$ 60,824.15. This is \$4,332.67 less than the standard government price.

Mr. Johnson requested authorization to purchase a John Deere 325G compact track loader through the Sourcewell contract at a cost of \$60,824.15.

**Mr. Armstrong made a motion to approve the Sourcewell purchase of a John Deere 32G compact track loader at a cost not to exceed Sixty Thousand Eight Hundred Twenty-Four Dollars and Fifteen Cents (\$60,824.15). Mr. Munson seconded the motion. Motion carried.**

**Item 9.a. Consider Quote Regarding Asbestos and Lead Paint Abatement at 6331 SE Forbes Ave. (Bldg. 186), and 5317 SE California Ave. (Abandoned Military Communications Bldg.)**

Mr. Johnson reported that prior to remodeling or rehabilitating buildings in preparation for a lease, it has been the goal to address any asbestos identified in the building. There is remodeling work planned in the MTAA Maintenance building, so addressing the asbestos throughout the building needs to be completed.

There is a second building that has not been used in many years. It is a concrete structure located on the Southwest corner of SE 53<sup>rd</sup> and SE California Ave. The building is not usable in its present condition and is not worth renovation. The FAA has some other equipment nearby and have reported to us that it appears people are trespassing on the property and causing damage. A quote was obtained for asbestos and lead paint abatement. The contractor will also demolish the abandoned building and haul all waste material from the site for proper disposal. Jacobson Asbestos Company provided a quote for both locations:

BUILDING	ADDRESS	TYPE	COST
Building 186	6331 SE Forbes Ave.	A.C.M. removal from boiler, pipe, fittings and surrounding areas	\$30,565.00
Abandoned Building	5317 SE California Ave.	A.C.M. removal from pipes, fittings, and floor.	\$3,890.00
Abandoned Building	5317 SE California Ave.	Lead paint removal from interior and exterior of building.	\$22,300.00
TOTAL			\$56,755.00

Mr. Johnson requested the Board authorize the removal of the asbestos material and lead paint as well as the demolition of the building at a cost of \$56,755.00.

**Mr. Munson made a motion to contract with Jacobson Asbestos Company for the removal of the asbestos material and lead paint prior to demolishing the building at the quoted cost not to exceed Fifty-six Thousand Seven Hundred Fifty-five Dollars and No Cents (\$56,755.00). Mr. Armstrong seconded the motion. Motion carried.**

**Information Only Items:**

**Item 10. Monthly Reports**

**10.a. Aviation-Related Issues & Air Service – Mr. Johnson**

Mr. Johnson provided the following report:

- The FAA completed the annual Part 139 inspection last week. Overall, it was a good inspection. There are a couple of record keeping items to correct and a few items with the FBO. Staff will be working to have these items address prior to the completion date identified by the FAA.
- Staff is in the process of updating the Airport Capital Improvement Program at both airports for the FAA. This is completed annually to prepare for AIP funds for eligible projects.
- Staff is continuing to work on the TOP Terminal Design independent fee estimate. There are differences in the IFE interpretation of the project and staff is currently in negotiations with the consultants to better define the missing elements.
- The drainage projects at Bldg. 612 and behind the Police/Fire Station at Bldgs. 621/623 are waiting on the completion of the surveys.

**10.b. Economic Development & Leasing Activity – Mr. Johnson**

Mr. Johnson provided the following report:

- For the first time in recent history, all available MTAA buildings are leased.
- **DELINQUENT ACCOUNTS (as of 10/31/2021)**
  - A-1 Restaurant & Bar Supply – Delinquent for October invoice and past finance charges;
  - ACA Event Rental – Delinquent for October invoice and finance charge;
  - Paul Kirk dba Advance Street Rod Design – Account remains delinquent for finance charges back to 2020 and the September & October invoices;
  - Heartland Tree Service – Delinquent for July, August, September & October invoices & finance charges;
  - Tony Lynch – Delinquent for September & October invoices & finance charges;
  - MDK – Delinquent for October invoice & finance charges on rent & water accounts;
  - Prometal Fabrication LLC – Delinquent for September & October invoices & finance charges;
  - R&R Pallet – Account remains delinquent for Finance Charges not paid from February through October;
  - Rural Development Corporation – Partial payments were received for the March, April, May & June, July and August 2020 invoices. Finance charges on unpaid balances each month. All unpaid charges relate to Bldg. #624;
  - Vaerus Aviation LLC – Delinquent for September & October invoices and finance charges;

- H&H Aircraft Service LLC – Delinquent for October invoice & finance charges.

Mr. Johnson provided the following report on October Leasing Activity:

- **LEASE ACTIVITY** (CPI is 5.3%)
  - **NEW LEASES/RENEWALS**
    - -NONE-
  - **OPTIONS EXERCISED**
    - One (1) tenant exercised their option at a 2% increase;
  - **INCREASES**
    - One (1) tenant received a contractual fixed-rate increase; one (1) tenant received an increase at 2%; and one (1) tenant received a CPI increase.
    - Negotiations did not complete on one (1) lease option. The hold-over tenant submitted payment at a rate of over 4X the expiring rate.
  - **DECREASES**
    - -NONE-
- The current monthly rental income is \$173,751 which is approximately \$2,085,000 per year.

#### **10.c. Monthly Financial Reports – Ms. Trobough**

Ms. Trobough provided the following report:

- The report for the month ending 10/30/2021 reflects revenue to be \$291,724 ahead of the budget which is a net result from:
  - a. Taxes and Assessments receipts reflect to be \$28,295 less than the anticipated budgeted;
  - b. Landing Fees income shows to be \$26,048 less than budgeted;
  - c. Fuel Flowage Fees are \$32,382 more than the anticipated budgeted;
  - d. Passenger Facility Charges are under budget by \$8,327;
  - e. Lease & Rental Fees actual income is \$211,595 more than budgeted;
  - f. Reimbursements total to be \$32,661 more than budgeted;
  - g. CD Interest income is \$3,055 under budget;
  - h. Water/Sewer Sales are \$57,871 more than budgeted with Water/Sewer Costs reflecting to be \$57,237 more than the budgeted costs.
- Overall, the operating expenses ended the year with a favorable budget variance of \$535,084.
- Capital Improvement purchases made during the month of June are as follows:
  - a. **EMERGENCY NEEDS** – Payment of **\$16,509.00** for the first emergency repair on the AOA power outage which affected the ILS power;
  - b. **VEHICLES** – An additional cost of **\$8,827.00** was added to the values of the Board-approved pickups purchased for the exterior wrap on the RAM Patrol Truck and purchase and installation of radio equipment for the Maintenance trucks.

**Mr. Munson moved to accept and file the Monthly Financial Reports as presented for the month ended October 31, 2021. Mr. Armstrong seconded the motion. Motion carried.**

**Item 11. Executive Session**

Chairman Wright inquired if there was a need for an Executive Session. Mr. Resner and Mr. Johnson responded that there was not.

**Adjournment**

Ms. Stubbs inquired about the annual Board Holiday Dinner. After a brief discussion, it was the consensus of the Board to make a reservation at The Blue Moose on Tuesday, December 14, 2021.

Chairman Wright asked if there was any further business to discuss, hearing none, he asked for a motion to adjourn. **Ms. Stubbs made the motion to adjourn. Mr. Munson seconded the motion and the meeting was adjourned at 9:46 a.m.**

These official minutes were approved by the Board of Directors on December 21, 2021.

---

Brian Armstrong, Secretary



Office of: President  
To: Board of Directors

From: Eric M. Johnson

Subject: **Presentation of 2020 & 2021 Service Awards  
to MTAA Employees.**



Date: December 15, 2021

Traditionally, the MTAA has recognized employees earning service awards at the Board meeting in December. This did not occur in 2020 – **mainly because it was 2020!!** We thought combining the two years this year would show the proper recognition to those individuals.

There are four employees who have attained distinct milestones with the MTAA in 2020:

Administration/Operations:	Rita Eggenberger	35 Years
Police & Fire Department:	Lt. John Ross	15 Years
	TSgt. Richard Vanwagoner	15 Years
Maintenance Department:	Tim Carey	20 Years

There are five employees who have attained distinct milestones with the MTAA in 2021:

Administration/Operations:	Eric Johnson	15 Years
	Cheryl Trobough	35 Years
Police & Fire Department:	Lt. Matthew Narsh	10 Years
	Christine Smith	20 Years
Maintenance Department:	Matthew Anstaett	10 Years

These nine employees represent 9 of the 11 employees with 10 years or more of MTAA service.

We have asked that these employees be present at the Board meeting on Tuesday. As always, if anyone is unable to attend, we will be sure to pass your congratulations on to them.



Office of: President  
To: Board of Directors

From: Eric M. Johnson

Subject: **Board to Consider Approval of MTAA Resolution  
No. 21-281 Authorizing the Acceptance of the  
Airport Rescue Grant Offer No. 3-20-0082-025-2022  
Through Federal Aviation Administration (Board Action Required)**



Date: December 14, 2021

As included in your board book, the Airport Rescue Grant Offer, Grant No. 3-20-0082-025-2022 for Philip Billard Municipal Airport. was received from the Federal Aviation Administration (FAA).

I am requesting the Board of Directors to consider adoption of MTAA Resolution No. 21-281, which authorizes the MTAA President sign in acceptance of the grant offer from the FAA in the amount of Fifty Nine Thousand Dollars and No Cents (\$59,000.00).

The project is 100% funded by the FAA with no matching obligation of MTAA funds. The grant is for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport as approved by the FAA.

If you have any questions, please do not hesitate to contact me.

# MTAA RESOLUTION NO. 21-281

## RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT OFFER FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF PHILIP BILLARD MUNICIPAL AIRPORT, TOPEKA, KANSAS.

BE IT RESOLVED by the governing body of the Metropolitan Topeka Airport Authority, Topeka, Kansas:

SECTION 1. That the Metropolitan Topeka Airport Authority, Topeka, Kansas, hereby accepts the Grant Offer, in the amount of Fifty-nine Thousand Dollars and No Cents (\$59,000.00) for Project #3-20-0082-025-2022 from the Administrator of the Federal Aviation Administration, for the purpose of obtaining federal aid to be used for combating the spread of pathogens at Philip Billard Municipal Airport, Topeka, Kansas.

SECTION 2. That Eric M. Johnson, President and Director of Airports of the Metropolitan Topeka Airport Authority is authorized to execute said Grant Offer on behalf of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and the Authority Clerk is authorized to impress thereon the official seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and to attest said execution;

SECTION 3. That the Grant Offer referred to hereinabove will be attached hereto.

Adopted this 21<sup>st</sup> day of December, 2021 by the Metropolitan Topeka Airport Authority, Topeka, Kansas.

---

Michael R. Munson  
Chairman of the Board

### Certification of Clerk

I, Cheryl A. Trobough, the duly appointed and qualified Authority Clerk of the Metropolitan Topeka Airport Authority, Topeka, Kansas, do hereby certify that the foregoing Resolution was duly adopted at a meeting of the Metropolitan Topeka Airport Authority, Topeka, Kansas, held on the 21<sup>st</sup> day of December, 2021, and that said Resolution has been compared by me with the original thereof on file and of record in my office, and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, this 21<sup>st</sup> day of December.

---

Cheryl A. Trobough  
Authority Clerk



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

Airports Division  
Central Region  
Iowa, Kansas, Missouri, Nebraska

FAA ACE-600  
901 Locust  
Kansas City, MO 64106

### **Airport Rescue Grant Transmittal Letter**

November 16, 2021

Mr. Eric M. Johnson  
President of MTAA  
Metropolitan Topeka Airport Authority  
6510 SE Forbes Ave Suite 1  
Topeka, KS 66619

Dear Mr. Johnson:

Please find the following electronic Airport Rescue Grant Offer, Grant No. 3-20-0082-025-2022 for Philip Billard Municipal Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e., the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, **no later than January 15**, in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then the grant offer will be routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR § 200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you draw down and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [Airport Rescue Grants Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the American Rescue Plan Act (Public Law 117-2). Additional details or invoices may be requested by FAA during the review of your payment requests.

As part of your final payment request, you are required to include in Delphi:

- A signed SF-425, *Federal Financial Report*
- A signed closeout report (a sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed and dated SF-425 annually, due 90 days after the end of each Federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. The FAA sincerely values your cooperation in these efforts.

Sincerely,

Jason Knipp  
Kansas State Planner



U.S. Department  
of Transportation  
Federal Aviation  
Administration

## AIRPORT RESCUE GRANT

### GRANT AGREEMENT

#### Part I - Offer

Federal Award Offer Date November 16, 2021

Airport/Planning Area Philip Billard Municipal

Airport Rescue Grant No. 3-20-0082-025-2022

Unique Entity Identifier 150947141

TO: Metropolitan Topeka Airport Authority  
(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

**WHEREAS**, the Sponsor has submitted to the FAA an Airports Rescue Grant Application dated **July 20, 2021**, for a grant of Federal funds at or associated with the **Philip Billard Municipal Airport**, which is included as part of this Airport Rescue Grant Agreement;

**WHEREAS**, the Sponsor has accepted the terms of FAA's Airport Rescue Grant offer;

**WHEREAS**, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Airport Rescue Grant Application for the **Philip Billard Municipal Airport**, (herein called the "Grant" or "Airport Rescue Grant") consisting of the following:

**WHEREAS**, this Airport Rescue Grant is provided in accordance with the American Rescue Plan Act ("ARP Act", or "the Act"), Public Law 117-2, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Airport Rescue Grant amounts to specific airports are derived by legislative formula (See Section 7102 of the Act).

**WHEREAS**, the purpose of this Airport Rescue Grant is to prevent, prepare for, and respond to the coronavirus pandemic. Funds provided under this Airport Rescue Grant Agreement must be used only for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational expenses or debt service payments in accordance with the limitations prescribed in the Act. Airport Rescue Grants may be used to reimburse airport operational expenses directly related to **Philip Billard Municipal Airport** incurred no earlier than January 20, 2020.

Airport Rescue Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after March 11, 2021. Funds provided under this Airport Rescue Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens may not be funded with this Grant. Funding under this Grant for airport development projects to combat the spread of pathogens will be reallocated using an addendum to this Agreement for identified and approved projects.

**NOW THEREFORE**, in accordance with the applicable provisions of the ARP Act, Public Law 117-2, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

**THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.**

**Assistance Listings Number (Formerly CFDA Number): 20.106**

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

### **CONDITIONS**

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$59,000**, allocated as follows:
 

\$59,000	ARPA General [KW]
----------	-------------------
  
2. **Grant Performance.** This Airport Rescue Grant Agreement is subject to the following Federal award requirements:
  - a. The Period of Performance:
    1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
    2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
  - b. The Budget Period:
    1. For this Airport Rescue Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
    2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to §200.308.



## c. Close out and Termination.

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the Grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)
2. The FAA may terminate this Airport Rescue Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the ARP Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Airport Rescue Grant Agreement, the ARP Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months or a 25 percent reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before **January 15**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Airport Rescue Grant Agreement, the ARP Act, or other provision of applicable law. For the purposes of this Airport Rescue Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Airport Rescue Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Airport Rescue Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**
  - a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
  - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this Agreement.
14. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
15. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101 the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
16. **Audits for Sponsors.**

PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
  - a. Verify the non-Federal entity is eligible to participate in this Federal program by:
    1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or

2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or
  3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. subcontracts).
  - c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

**18. Ban on Texting While Driving.**

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
  1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Airport Rescue Grant or subgrant funded by this Grant.
  2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
    - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
    - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this Airport Rescue Grant.

**19. Trafficking in Persons.**

- a. You as the recipient, your employees, subrecipients under this Airport Rescue Grant, and subrecipients' employees may not –
  1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
  2. Procure a commercial sex act during the period of time that the award is in effect; or
  3. Use forced labor in the performance of the award or subawards under the Airport Rescue Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
  1. Is determined to have violated a prohibition in paragraph a. of this Airport Rescue Grant Agreement term; or
  2. Has an employee who is determined by the agency official authorized to terminate the Airport Rescue Grant Agreement to have violated a prohibition in paragraph a. of this Airport Rescue Grant term through conduct that is either –

- A. Associated with performance under this Airport Rescue Grant; or
- B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a. of this Grant condition during this Airport Rescue Grant Agreement.
- d. Our right to terminate unilaterally that is described in paragraph a. of this Grant condition:
  - 1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
  - 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this Airport Rescue Grant.

**20. Employee Protection from Reprisal.**

- a. Prohibition of Reprisals —
  - 1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (a)(2) of this Grant condition, information that the employee reasonably believes is evidence of:
    - a. Gross mismanagement of a Federal grant;
    - b. Gross waste of Federal funds;
    - c. An abuse of authority relating to implementation or use of Federal funds;
    - d. A substantial and specific danger to public health or safety; or
    - e. A violation of law, rule, or regulation related to a Federal grant.
  - 2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
    - a. A member of Congress or a representative of a committee of Congress;
    - b. An Inspector General;
    - c. The Government Accountability Office;
    - d. A Federal employee responsible for oversight or management of a grant program at the relevant agency;
    - e. A court or grand jury;
    - f. A management official or other employee of the Sponsor, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct; or
    - g. An authorized official of the Department of Justice or other law enforcement agency.
  - 3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph a. of this Airport Rescue Grant Agreement may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.

4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
  5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
  6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).
21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Airport Rescue Grant Agreement.
22. **Face Coverings Policy.** The sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA) requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the airport sponsor continue to require masks until Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel, is no longer effective.

## SPECIAL CONDITIONS FOR USE OF AIRPORT RESCUE GRANT FUNDS

### CONDITIONS FOR EQUIPMENT -

1. **Equipment or Vehicle Replacement.** The Sponsor agrees that when using funds provided by this Grant to replace equipment, the proceeds from the trade-in or sale of such replaced equipment shall be classified and used as airport revenue.
2. **Equipment Acquisition.** The Sponsor agrees that for any equipment acquired with funds provided by this Grant, such equipment shall be used solely for purposes directly related to combating the spread of pathogens at the airport.
3. **Low Emission Systems.** The Sponsor agrees that vehicles and equipment acquired with funds provided in this Grant:
  - a. Will be maintained and used at the airport for which they were purchased; and
  - b. Will not be transferred, relocated, or used at another airport without the advance consent of the FAA.

The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

### CONDITIONS FOR UTILITIES AND LAND -

4. **Utilities Proration.** For purposes of computing the United States' share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
5. **Utility Relocation in Grant.** The Sponsor understands and agrees that:

- a. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
- b. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
- c. The utilities must serve a purpose directly related to the Airport.

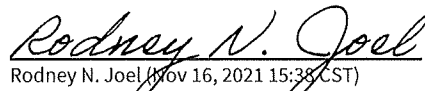


The Sponsor's acceptance of this Offer and ratification and adoption of the Airport Rescue Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor. The Offer and Acceptance shall comprise an Airport Rescue Grant Agreement, as provided by the ARP Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to this Grant. The effective date of this Airport Rescue Grant Agreement is the date of the Sponsor's acceptance of this Offer.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated November 16, 2021

**UNITED STATES OF AMERICA  
FEDERAL AVIATION ADMINISTRATION**

  
Rodney N. Joel (Nov 16, 2021 15:38 CST)  
(Signature)

**Jim A. Johnson**

(Typed Name)

**Director, Central Region Airports Division**

(Title of FAA Official)

## Part II - Acceptance

---

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Airport Rescue Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this Airport Rescue Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Airport Rescue Grant Application and all applicable terms and conditions provided for in the ARP Act and other applicable provisions of Federal law.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. <sup>1</sup>

Dated

**Metropolitan Topeka Airport Authority**

*(Name of Sponsor)*

\_\_\_\_\_  
*(Signature of Sponsor's Designative Official/Representative)*

By:

\_\_\_\_\_  
*(Type Name of Sponsor's Designative Official/Representative)*

Title:

\_\_\_\_\_  
*(Title of Sponsor's Designative Official/Representative)*

---

<sup>1</sup> Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

### CERTIFICATE OF SPONSOR'S ATTORNEY

I, \_\_\_\_\_, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Kansas. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the ARP Act. The Sponsor understands funding made available under this Grant Agreement may only be used for costs related to operations, personnel, cleaning, sanitization, janitorial services, and combating the spread of pathogens at the airport incurred on or after January 20, 2020, or for debt service payments that are due on or after March 11, 2021. Further, it is my opinion the foregoing Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Sponsor's Attorney)

Office of: President

To: Board of Directors

From: Eric M. Johnson 

Subject: **Consider Bid for Aircraft Rescue Fire  
Fighting (ARFF) Equipment.  
(Board Action Required)**



Date: December 14, 2021

During the May 2021 meeting, the Board approved the bids for the purchase of the 3,000-Gallon Aircraft Rescue Fire Fighting (ARFF) Vehicle and the ancillary equipment for the new apparatus. We expected both purchases would be covered through funds provided by the FAA's Airport Improvement Program (AIP). While the ARFF Vehicle did meet AIP requirements, the equipment did not.

The AIP "Buy American" section contained within the grant agreement requires manufacturers to provide documentation that the equipment meets the requirement. None of the manufacturers were willing to provide this. For this reason, the FAA denied the purchase.

We initially budgeted funds to pay the local match of the AIP grant however, the FAA waived the local match and funded the truck fully. We have \$100,000.00 available in Line Item 98100. Encumbered funds can be used for the balance.

It is my recommendation the Board authorize staff to purchase the Ancillary Equipment from Danko Emergency Equipment at a total cost of One Hundred Ten Thousand Eight Hundred Fifty-Nine Dollars and Fourteen Cents (\$110,859.14).

If you have any questions, please do not hesitate to contact me.

**Danko Emergency Equipment**

PO Box 218  
 302 E 4th Street  
 Snyder, NE 68664-0218 USA  
 Phone: 402-568-2200  
 sales@danko.net  
 www.danko.net

**Quote No: 24183****Thursday, April 29, 2021**

Page 1 of 3

*Account Address:***Attention:****METROPOLITAN TOPEKA AIRPORT AUTH**

6510 SE FORBES AVE  
 SUITE 1  
 TOPEKA, KS 66619-1446  
 Phone: 785-862-2362  
 Email

*Shipping Address:***MTAA - POLICE & FIRE**

6500 SE FORBES AVE

TOPEKA, KS 66619

Ship Via	Shipping Terms	Prices are Valid Until	
BEST WAY	Freight Included	Saturday, May 29, 2021	

Line #	Part ID:	Description	Qty	Price	Extended
1	FID	FIRE DEX - FXR COAT PANT HOODS BOOTS GLOVES	4.00	4,000.00	16,000.00
2	NIP	MSA G1 SCBA	4.00	7,100.00	28,400.00
3	BTIC-45-450002	BTIC-45 MIN, 4500 PSI, CARBON FIBER, DOT & ISO CERTIFIED CYLINDER SPECIFY BRAND: MSA	4.00	640.00	2,560.00
4	NIP	MSA G1 MASKS	4.00	600.00	2,400.00
5	HUR-271555000	HURST SP 555E2 SPREADER PACKAGE (INCLUDES SP 555E2 SPREADER, CHARGER, AND 2 EXL BATTERIES)	1.00	10,175.00	10,175.00
6	HUR-272799000	HURST S 799E2 CUTTER PACKAGE (INCLUDES S 799E2 CUTTER, CHARGER, AND 2 EXL BATTERIES)	1.00	10,250.00	10,250.00
8	SVM	SUPER VAC - V18-BL-12AC-SP 18" PPV W/ 2 12 AH BATTERIES, CHARGES, SHORE POWER	1.00	5,380.00	5,380.00
9	HUR-106R148	HURST EMERGENCY RESCUE SET (12 BAR/174 PSI) 5 BAG 106 US TONS	1.00	6,100.00	6,100.00
11	NIP	6# NON WEDGE TYPE W. SERRATED EDGE 36" with mounting brackets	1.00	180.00	180.00
13	FLAFHAFR6LB	AXE, FLAT HEAD, FIBERGLASS HANDLE, 36", 6 LB. RUBBER GRIP WITH MOUNTING BRACKETS	1.00	180.00	180.00
15	FLAPP06D	PIKE POLE, FIBERGLASS, 6' LONG, D-HANDLE WITH MOUNTING BRACKETS	2.00	180.00	360.00
17	FLABC24	BOLT CUTTER 24"	1.00	42.00	42.00
18	FLACC24	CABLE CUTTER 24"	1.00	125.14	125.14
19	RES	RESCUE TECH - 630101 HARNESS CUTTER	2.00	40.00	80.00
20	R42CTC-6002	TELECRIB TRUCK KIT INCLUDES (2) LONG STRUTS, (2) SHORT STRUTS, (4) RATCHET STRAPS, (1) SCREW JACK HEAD, (1) A-FRAME HEAD, (1) SPIKE FOOT, (1) HOOK CLUSTER, (1) CINCH RING, (1) SPARE STRUT PIN, (1) LARGE ACCESSORY BAG, (1) INSTRUCTIONAL DVD	1.00	5,399.00	5,399.00
21	AJA	AJAX - X11-RK	1.00	3,159.00	3,159.00
22	NIP	MILWAUKEE MXF314-1XC 14" CUT OFF SAW	1.00	3,570.00	3,570.00

**Danko Emergency Equipment**

PO Box 218  
 302 E 4th Street  
 Snyder, NE 68664-0218 USA  
 Phone: 402-568-2200  
 sales@danko.net  
 www.danko.net

**Quote No: 24183****Thursday, April 29, 2021**

Page 2 of 3

*Account Address:***Attention:****METROPOLITAN TOPEKA AIRPORT AUTH**

6510 SE FORBES AVE  
 SUITE 1  
 TOPEKA, KS 66619-1446  
 Phone: 785-862-2362  
 Email

*Shipping Address:***MTAA - POLICE & FIRE**

6500 SE FORBES AVE

TOPEKA, KS 66619

Ship Via	Shipping Terms	Prices are Valid Until	
BEST WAY	Freight Included	Saturday, May 29, 2021	

Line #	Part ID:	Description	Qty	Price	Extended
23	HUS	HUSKY - TT1012 TRIAGE TARP (RED, YELLOW, GREEN, BLACK) 10x12 100Z VINYL CARRYING BAG	2.00	465.00	930.00
24	FLIR-K55	FLIR-K55 THERMAL CAMERA KIT 320x240, 60HZ, 3-BUTTON  INFRARED CAMERA, CARABINER STRAP, RETRACTABLE LANYARD, 2 BATTERIES, DESKTOP CHARGER, HARD TRANSPORT CASE, POWER SUPPLY, USB CABLE, T20 SCREWDRIVER	1.00	5,995.00	5,995.00
25	FSP923-00000-40	SENSIT P400 WITHOUT PUMP - 4-GAS (LEL,CO,02,H2S)	1.00	1,010.00	1,010.00
26	NIP	Geiger Counter Nuclear Radiation Detector, Beta Gamma X-ray Tester, Radioactive Detector, Personal Dosimeter Marble Detector Meter Portable Dosimeter	1.00	90.00	90.00
27	FXMGMM-BG	BLADE GUARD GLAS-MASTER TOOL	1.00	180.00	180.00
28	NIP	MilwaukeeM18 18-Volt Lithium-Ion Brushless Cordless 1/2 in. Compact Drill/Driver Kit with (2) 2.0 Ah Batteries, Charger and Case	1.00	285.00	285.00
29	RES5159000YE	RESCUE TECH 5/8" ACCESS LIFELINE X FT. (YE/BL) 2 - 100' SECTIONS	200.00	2.00	400.00
30	STR44311	STREAMLIGHT VULCAN 180 STANDARD SYSTEM ORANGE IEC TYPE A (120V/100V) AC/12VDC, INCLUDES QUICK RELEASE SHOULDER STRAP	4.00	210.00	840.00
31	DUO925-A-22	LADDER, ALUMINUM, SOLID BEAM, 3-SECTION, 22'	1.00	790.00	790.00
32	DUO1000-A-16	LADDER, ALUMINUM, SOLID BEAM, 2-SECTION, 16'	1.00	495.00	495.00
33	KOCK48-3	WRENCH SET, HOLDER W/(1) K07 HYDRENT WRENCH & (2) K01 SPANNER WRENCHES	2.00	110.00	220.00
34	KOC	KOCHEK - P251-50-A52 2.5" x 50' NITRILE/PVC HOSE	2.00	440.00	880.00
35	NIP	EVERLIT [2-Pack] Fire Blanket Size XL 47"x47" Fire Suppression Emergency Blanket w/Heat Resistant Gloves w/Reflective Strap for Kitchen, Camping, Grilling	6.00	39.00	234.00
36	RBF	R & B - 442RD RED HYDRANT BAG W/ 22oz VINYL AND STRAPS	1.00	126.00	126.00
37	NIP	Milwaukee Instruments MIMA871 Digital Brix Refractometer, Range 0-85%	1.00	205.00	205.00





## Danko Emergency Equipment

PO Box 218  
302 E 4th Street  
Snyder, NE 68664-0218 USA  
Phone: 402-568-2200  
sales@danko.net  
www.danko.net

# Quote No: 24183

Thursday, April 29, 2021

Page 3 of 3

### Account Address:

#### Attention:

### METROPOLITAN TOPEKA AIRPORT AUTH

6510 SE FORBES AVE  
SUITE 1  
TOPEKA, KS 66619-1446  
Phone: 785-862-2362  
Email

### Shipping Address:

### MTAA - POLICE & FIRE

6500 SE FORBES AVE  
  
TOPEKA, KS 66619

Ship Via	Shipping Terms	Prices are Valid Until
BEST WAY	Freight Included	Saturday, May 29, 2021

Line #	Part ID:	Description	Qty	Price	Extended
38	FLA	FLAMEFIGHTER - 904 2' PIERCING NOZZLE	1.00	935.00	935.00
39	AMXA411	EXTINGUISHER, ABC DRY CHEMICAL, 20#	2.00	145.00	290.00
40	AMX810	BRACKET, STEEL BOX TYPE, BLACK, FOR 7" DIAMETER CYLINDER	2.00	48.00	96.00
41	AMX	AMEREX - B570 30# CLASS D EXTINGUISHER	1.00	602.00	602.00
42	AMX	AMEREX - 811 VEHICLE MOUNTING BRACKET	1.00	53.00	53.00
43	KOC	KOCHEK - 09KT25225M-H52 2.5" GATED VALVE W/ T HANDLE	2.00	295.00	590.00
44	KOC	KOCHEK - 26K1525-H51 2.5" NH Swivel Rocker Lug Female Inlet x (2) 1.5" NH Male Outlet	1.00	325.00	325.00
45	TFTAA5NJ-NF	TFT - ADAPTER, 2.5" NH F X 1.5" NH M	2.00	23.00	46.00
46	TFTAA7NF-NF	TFT - ADAPTER, 1.5" NH F X 1.5" NH F, SWIVEL	1.00	26.50	26.50
47	TFTAA7NJ-NJ	TFT - ADAPTER, 2.5" NH F X 2.5" NH F, SWIVEL	1.00	35.00	35.00
48	TFTAA5NF-NF	TFT - ADAPTER, 1.5" NH F X 1.5" NH M	1.00	21.50	21.50
49	TFTAA6NJ-NJ	TFT - ADAPTER, 2.5" NH M X 2.5" NH M	1.00	26.00	26.00
50	SCO4578-YF	SCOTTY DRUM & PAIL WRENCH, OPENS BUNGS ON 50 GALLON DRUMS & CAPS ON 5 GALLON PAILS, "BRIGHT YELLOW".	2.00	9.00	18.00
51	RES	RESCUE TECH - 21498202 YELLOW SPINE BOARD	1.00	195.00	195.00
52	NIP	KEMP EMS BACKPACK - RED EMSB	1.00	300.00	300.00
53	FLAFE36	HOOLIGAN TOOL, 36"	1.00	260.00	260.00

### Contact

Salesperson: John House  
Contact Phone:  
Email: john@danko.net

Sub Total **\$110,859.14**

Tax **\$0.00**

Total Price **\$110,859.14**

Agenda Item 7

Page 4 of 4

# Activity Report



## Topeka Regional Airport

FOE FAA TOWER OPERATIONS	Nov-21	Nov-20	Nov-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Nov	Calendar Yr Totals	Y-T-D Through Nov	Calendar Yr Totals
Air Carrier	22	3	23	105	77	87	258	265
Air Taxi	56	24	31	398	344	359	326	373
Itinerant General	522	403	442	7,344	5,723	6,349	4,564	5,007
Itinerant Military	396	435	528	4,466	5,315	5,778	5,360	5,765
Local Civil	139	183	56	2,391	1,394	1,602	610	710
Local Military	692	761	650	11,056	7,681	8,543	5,687	6,475
GRAND TOTAL	1,827	1,809	1,730	25,760	20,534	22,718	16,805	18,595

PASSENGER ACTIVITY	Nov-21	Nov-20	Nov-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Nov	Calendar Yr Totals	Y-T-D Through Nov	Calendar Yr Totals
<b>COMMERCIAL SERVICE</b>								
Passengers Enplaned	-	-	-	-	-	-	-	-
Passengers Deplaned	-	-	-	-	-	-	-	-
Aircraft Landed	-	-	-	-	-	-	-	-
<b>CHARTERS</b>								
Passengers Enplaned	323	166	382	1,485	2,524	2,524	4,365	4,663
Passengers Deplaned	687	134	544	1,796	2,456	2,456	3,755	3,853
Aircraft Landed	10	2	9	47	60	60	84	90
<b>MILITARY CHARTERS</b>								
Passengers Enplaned	575	-	-	7,493	519	519	8,539	8,539
Passengers Deplaned	887	-	878	1,848	83	83	9,242	9,242
Aircraft Landed	8	-	8	104	18	18	117	117
Combined Total Passengers Enplaned	898	166	382	8,978	3,043	3,043	12,904	13,202
Combined Total Passengers Deplaned	1,574	134	1,422	3,644	2,539	2,539	12,997	13,095



## Billard Airport

TOP FAA TOWER OPERATIONS	Nov-21	Nov-20	Nov-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Nov	Calendar Yr Totals	Y-T-D Through Nov	Calendar Yr Totals
Air Carrier	1	0	1	3	0	0	19	19
Air Taxi	129	52	103	918	703	703	1,039	1,163
Itinerant General	905	954	1,063	10,722	10,609	10,609	10,767	11,637
Itinerant Military	74	34	52	426	417	417	700	733
Local Civil	664	624	484	5,404	6,196	6,196	5,590	5,992
Local Military	0	0	0	110	154	154	22	22
GRAND TOTAL	1,773	1,664	1,703	17,583	18,079	18,079	18,137	19,566



**DELINQUENT ACCOUNTS  
AS OF NOVEMBER 30, 2021**

DELINQUENT ACCOUNTS AS OF NOVEMBER 30, 2021											
NAME OF BUSINESS		TOTAL PAST DUE	NOVEMBER CHARGES	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120 DAYS PAST DUE	ACTION			
								T E L	L R	A G R	L G L
TOPEKA REGIONAL BUSINESS CENTER:											
- CURRENT TENANTS -											
A-1 RESTAURANT & BAR SUPPLY	FC	\$627.80	\$128.95	\$127.04	\$125.17	\$123.35	\$123.29	X	X		
ADVANCE STREET ROD	RENT/FC	\$5,151.12	\$2,289.96	\$2,256.12	\$605.04	\$0.00	\$0.00	X	X		
TONY LYNCH	RENT/FC	\$2,356.12	\$1,854.86	\$501.26	\$0.00	\$0.00	\$0.00	X	X		
MARK A. LEWIS DBA MLEWIS	RENT/FC	\$671.75	\$671.75	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
PROMETAL FABRICATION LLC	RENT/FC	\$3,486.86	\$1,203.57	\$1,133.40	\$1,149.89	\$0.00	\$0.00	X	X		
RURAL DEVELOPMENT CORP	RENT/FC	\$26,603.63	\$393.16	\$387.35	\$381.77	\$376.13	\$25,065.22		X		X
SUBTOTAL		\$38,897.28	\$6,542.25	\$4,405.17	\$2,261.87	\$499.48	\$25,188.51				
- VACATED TENANTS -											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
TOPEKA REGIONAL AIRPORT:											
- TENANTS -											
ADJUTANT GENERAL OF KANSAS AIR	ELECTRIC	\$403.52	\$403.52	\$0.00	\$0.00	\$0.00	\$0.00				
ADJUTANT GENERAL OF KANSAS AIR	JOINT USE AGRMNT	\$16,397.50	\$0.00	\$16,397.50	\$0.00	\$0.00	\$0.00				
FREEMAN HOLDINGS LLC	FUEL FLOWAGE/FC	\$8,295.80	\$8,295.80	\$0.00	\$0.00	\$0.00	\$0.00				
FREEMAN HOLDINGS LLC	RENT/FC	\$19,010.35	\$19,010.35	\$0.00	\$0.00	\$0.00	\$0.00				
GARY PROPERTIES	RENT/FC	\$2,022.04	\$2,022.04	\$0.00	\$0.00	\$0.00	\$0.00				
VAERUS AVIATION	STA/FC	\$223.30	\$6.30	\$204.00	\$0.00	\$13.00	\$0.00				
SUBTOTAL		\$44,107.17	\$27,709.67	\$16,397.50	\$0.00	\$0.00	\$0.00				
- AIRPORT USER LANDING FEES -											
EASTERN AIRLINES	LANDING FEES	\$1,290.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,290.00	X	X		
MIAMI AIR INTERNATIONAL	LANDING FEES	\$2,428.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,428.00	X	X		
NATIONAL AIRLINES	LANDING FEES	\$2,123.00	\$1,263.00	\$0.00	\$0.00	\$860.00	\$0.00	X	X		
RVR AVIATION	LANDING FEES	\$86.18	\$0.00	\$0.00	\$0.00	\$0.00	\$86.18	X	X		
UNITED AIRLINES	LANDING FEES	\$161.84	\$0.00	\$0.00	\$0.00	\$0.00	\$161.84				
SUBTOTAL		\$6,089.02	\$1,263.00	\$0.00	\$0.00	\$860.00	\$3,966.02				
PHILIP BILLARD:											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
WATER & SEWER:											
MARK A. LEWIS BLDG 248	WATER/SEWER/FC	\$112.95	\$112.95	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
MARK A. LEWIS BLDG 629	WATER/SEWER/FC	\$112.95	\$112.95	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
ADJUTANT GENERAL OF KANSAS AIR	WATER	\$3,516.60	\$3,516.60	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
ADJUTANT GENERAL OF KANSAS ARMY	WATER	\$1,448.64	\$616.71	\$831.93	\$0.00	\$0.00	\$0.00	X	X		
SUBTOTAL		\$5,191.14	\$4,359.21	\$831.93	\$0.00	\$0.00	\$0.00				
GRAND TOTALS		\$94,284.61	\$39,874.13	\$21,634.60	\$2,261.87	\$1,359.48	\$29,154.53				

**ACTION LEGEND:**

TEL - CONTACTED BY TELEPHONE/IN PERSON

LTR - SENT STATEMENT, LETTER, EMAIL

AGR - PAYMENT AGREEMENT

Metropolitan Topeka Airport Authority  
Monthly Leasing Activity Report  
November 2021

AUGUST 2021 CPI is 5.3%

AUGUST 2021 CPI is 5.3%

TENANT	ADDRESS (FACILITY #)	FROM	TO
<b>NEW:</b>			
H&H Aircraft Services LLC	3600 NE Sardou #4-Suites 6, 7 & 8	\$0.00	\$7,500.00
Hinnah, Dan	6837 SE Ross St. (#657)	\$0.00	\$17,440.00
<b>RENEWALS DUE:</b>			
NONE		\$0.00	\$0.00
<b>OPTIONS EXERCISED:</b>			
H&H Aircraft Services LLC	3600 NE Sardou #10	\$10,581.36	\$11,142.17
H&H Aircraft Services LLC	3601 NE Sardou #12	\$671.76	\$707.36
KADA Outdoors	6535 SE Johnston St. (Lot #10B)	\$3,672.00	\$3,866.62
McPherson Contractors	7111 SE Forbes Ave. (#452)	\$13,514.22	\$14,230.47
Mr. O Auto Sales	430 SE University Blvd. (#183)	\$3,958.02	\$4,168.85
<b>INCREASES:</b>			
F&L Enterprises LLC	131 SE 61st St. (#100)	\$13,659.84	\$14,383.81
Kansas Sand & Concrete Inc.	Axton St. Lot #14	\$14,225.03	\$14,978.96
Lynch, Tony	6334 SE Cardenas St. (#114)	\$19,270.29	\$20,291.62
Prometal Fabrication	413 SE Petersen St. (#379)	\$11,860.56	\$12,489.17
<b>DECREASES:</b>			
NONE		\$0.00	\$0.00
<b>MISCELLANEOUS:</b>			
NONE		\$0.00	\$0.00

**\*\*MONTHLY INCOME CHANGES\*\***

New Annl. Rate	\$121,199.03
Old Annl. Rate	\$91,413.08
Annual Diff.	\$29,785.95
/12	\$2,482.16
Mo. Adj.	\$0.00
Mo. Incr. (Decr.)	\$2,482.16

Metropolitan Topeka Airport Authority  
Monthly Gross Rental Income Report  
November 2021

TOPEKA REGIONAL AIRPORT

	TENANT		FACILITY	MONTHLY RENT
1	Air National Guard		Jt. Use. Agreement	\$5,465.83 *
2	American Flight Museum	1	612	\$1,300.14
3	Combat Air Museum	2,3	602/604	\$295.59
4	Freeman Holdings LLC	4	600	\$1,707.64
	" "	5	601	\$4,245.59
	" "	7	609	\$2,531.08
	" "	8	610 - Suite 10,11	\$5,370.88
	" "	9	Land Lease (#613)	\$881.56
	" "	10	619	\$2,296.81
	" "	11	627	\$498.86
	" "	12	697	\$381.84
5	Gary Properties LLC	13	626	\$1,780.08
6	Haselwood Farm Inc.	14	Farm	\$161.50 ***
	Haselwood Farm Inc.	15	Farm A	\$104.84 ***
	Haselwood Farm Inc.	16	Farm B	\$740.09 ***
	Haselwood Farm Inc.	17	Farm C	\$96.58 ***
7	Pettit, Brooks	18	603 - 240sf	\$50.00
8	Shawnee County	19	667 (Firing Range)	\$541.85 ***
9	Topeka Police Dept.	20	669 (Firing Range)	\$103.09 ***
				\$28,553.85

	TENANT		FACILITY	MONTHLY RENT
1	ACA Event Rental LLC	1	260	\$2,348.50
2	AT&T Services, Inc.	2	280	\$472.19
3	Advanced Coatings Inc.	3	137	\$876.04 ***
4	A-1 Restaurant and Bar Supply	4	252	\$2,875.13
	A-1 Restaurant and Bar Supply	5	139 (storage)	\$500.00
	A-1 Restaurant and Bar Supply	6	624	\$4,500.00
5	Blue Jazz Java LLP	7	243	\$2,217.09
6	BME Home LLC	8	384	\$4,377.50
7	Brackett, Inc.	9	451	\$4,073.51
8	Concrete Supply of Topeka, Inc.	10,11,12	147-148-149	\$1,626.24
9	Evergy	13	Parking Lot S (#18)	\$1,916.67
10	F&L Enterprises Inc. dba WOW Truck and RV Wash	14	100	\$1,198.65
11	Federal Aviation Administration	15	620	\$824.94
12	Freeman Holdings LLC	16	178	\$63.71
13	Gainwell Technologies LLC	17,18,19,20	Parking Lots #1, #2, #3, #4	\$903.67
14	Grandmother's Inc.	21	Parking Lot #21	\$1,125.74
15	Groendyke Transport Inc	22	Parking Lot #17 (6N Lot A)	\$630.69
16	Ground 1, LLC	23	Land Lease (#453)	\$6,377.45
17	H2I, LLC	24	Land Lease (#255)	\$666.96
18	Heartland Coca-Cola Bottling Co.	25	Land Lease (#400)	\$2,517.08
19	Henderson, Brad d/b/a Heartland Tree Service	26	Parking Lot #10W (260W)	\$300.00
20	Hinnah, Dan	27	657	\$1,453.33
21	Home Depot USA, Inc.	28,29,30,31	Parking Lots #7, #20, #23 & #24	\$3,345.79
22	Houser Enterprises, Inc	32	167	\$6,273.00
23	JSLewis, Inc.	33	415	\$386.92
24	KADA Enterprises LLC	34	Parking Lot #10E (260E)	\$322.22 ***
25	Kansas Sand & Concrete, Inc	35	Parking Lot #16 (Axton Lot A)	\$1,248.25
26	Kirk, Paul L. Sr. dba Advance Street Rod Design	36	140	\$1,768.00
27	Klaton Real Estate, LLC	37	Land & Bldg. Lease (#622)	\$1,519.66
28	Koelling, Michelle & Duke d/b/a MDK	38	801	\$1,250.84
29	LMC, Inc.	39	321	\$590.53
	" " "	40	Land Lease (#383)	\$228.77
	" " "	41	Land Lease (#621)	\$257.06
	" " "	42	820	\$5,128.05 </>
30	Lewis, Mark A. d/b/a M. Lewis Properties	43	248	\$203.28
	" " "	44	629	\$458.54
31	Lynch, Tony C. dba T&J Repair	45	114	\$1,690.97
32	McPherson Contractors Inc.	46	452	\$1,185.87
33	Mr. O Auto Sales, LLC	47	183	\$347.40
34	Murray, Christopher d/b/a Mid-America Painting	48,49	123/129	\$543.87
35	NFI Interactive Logistics LLC	50	Parking Lot #12 (University/Bleckley)	\$381.41
36	Nzekwe, Chigbo	51	181	\$53.22
37	Phoenix Recovery of Kansas LLC	52	225	\$1,327.07
38	ProMetal Fabrication, LLS	53	379	\$1,040.76
39	R & R Pallet of Garden City, Inc	54	170 A	\$6,383.56
	R & R Pallet of Garden City, Inc	55,56,57	170 B/C & Pkg Lot #14 (Axton Lot B)	\$11,092.34
	R & R Pallet of Garden City, Inc.	58	170-D	\$3,916.06
	R & R Pallet of Garden City, Inc.	59	Parking Lot #13 (Engle St)	\$776.65
40	Rippe Enterprises	60	Parking Lot #15 (Axton Lot C)	\$566.38
41	Rural Development Corp.	61	281	\$1,803.80
	" " "	62,63	638/818	\$1,947.97
	Rural Development Corp. 1	64	Parking Lot #5 (Lot J)	\$158.63
	" " "	65	Parking Lot #6 (Lot K)	\$910.81
42	SEKESC - Greenbush	66	605	\$10,730.03
43	Sports Car Club of America	67	300	\$6,976.58
44	Sunflower Auto Auction, LLC	68	131	\$3,480.49
45	Topeka Construction, LLC	69,70	Land & Bldg. Lease (#449 & #450)	\$1,074.20
	" " "	71	Land & Bldg. Lease (#448)	\$337.69
46	T.R. Management Inc.	72	154	\$1,024.88
	" " "	73	344	\$2,413.52
47	UAR Direct, LLC	74	197	\$955.60
48	Vaerus Aviation Inc.	75	151	\$1,335.63
				\$127,281.39



TENANT			FACILITY	MONTHLY RENT
1	Air Explorer Scouts Post No. 8	1	15	\$105.06
2	Billard Airport Restaurant	2	4 - Suite 2	\$1,080.66
3	H&H Aircraft Service LLC	3	4 - Suite 5	\$1,264.64
	" " "	4	4 - Suites 6,7,8	\$625.00
	" " "	5	7	\$1,303.75
	" " "	6	10	\$928.51
	" " "	7	12	\$58.95
	" " "	8	T-Hangars, Fuel Farm	\$3,853.08 *****
4	Heartland Airplanes, LLC	9	9	\$258.29 *
5	Hetrick Aviation, LLC	10	26	\$3,519.66
6	NOAA	11	Weather Station	\$3,536.73
7	New-Jetz, LLC	12	Land (#27)	\$599.90
8	Riverside Farms LLC	13	Farm	\$2,230.19 ***
9	RJ Meier Farms LLC	14	Farm	\$2,086.42 ***
10	Teamsters Local Union #696	15,16,17	1,2,3	\$2,084.61
11	Technical Applications & Consulting	18	17	\$1,702.93
				\$25,238.38

## GRAND TOTALS

68	TENANTS	113	FACILITIES	\$181,073.62
----	---------	-----	------------	--------------

\*Paid Quarterly

\*\* Paid Semi-Annually

\*\*\*Paid Annually

\*\*\*\*\*Minimum Guarantee

&lt;/&gt; Lease Expired - Negotiations Incomplete - Holdover Tenancy Payment

Metropolitan Topeka Airport Authority  
Monthly Lease Income Net Change Report  
November 2021

	NOV 2021	OCT 2021	JAN 2021	JAN 2020	JAN 2019	JAN 2018	JAN 2017	JAN 2016	JAN 2015	JAN 2014	JAN 2013
TOPEKA REGIONAL AIRPORT TENANTS FACILITIES LEASED	9 20	9 20	9 20	9 21	9 21	10 22	10 22	10 20	12 22	11 26	11 27
TOPEKA REGIONAL BUSINESS CENTER TENANTS FACILITIES LEASED	47 74	47 74	44 69	48 75	43 69	44 69	42 66	39 57	38 55	39 56	39 58
PHILIP BILLARD AIRPORT TENANTS FACILITIES LEASED	11 17	11 17	12 17	12 17	12 17	14 19	14 19	13 18	12 21	11 19	11 18
TOTAL TENANTS FACILITIES LEASED	68 113	67 111	65 106	69 113	64 107	68 110	68 106	62 95	62 98	61 101	61 103
MONTHLY LEASE INCOME	\$ 181,074	\$ 178,592	\$ 167,098	\$ 168,545	\$ 155,936	\$ 158,021	\$ 149,460	\$ 131,303	\$ 113,043	\$ 121,201	\$ 119,965
NET CHANGE	\$ 2,482	\$ 11,494	\$ (1,447)	\$ 12,609	\$ (2,085)	\$ 8,561	\$ 18,157	\$ 18,260	\$ (8,158)	\$ 1,236	\$ (13,347)