

MTAA Special Board Meeting 10:00 AM

Tuesday, December 12, 2022

MTAA Administrative Office (Via ZOOM)

The ZOOM meeting will be available at approximately 9:55 AM.

1. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings.
2. Adopt Agenda.

ACTION ITEMS:

3. Consider Approval of Bid Received for Construction of Passenger Boarding Bridge at Topeka Regional Airport.
4. Consider Approval of MTAA Resolution No. 22-285 Authorizing the Acceptance of Grant Offer No. 3-20-0082-023-2022 (BIL) and No. 3-20-0082-024-2022 (CARES Act) Through Federal Aviation Administration for Philip Billard Airport Terminal Building Construction.
5. Consider Approval of MTAA Resolution No. 22-285 Authorizing the Acceptance of Grant Offer No. 3-20-0113-044-2022 (BIL) Through Federal Aviation Administration for Topeka Regional Airport Passenger Boarding Bridge.

Office of: President

To: Board of Directors

From: Eric M. Johnson



Subject: **Consider Approval of Bid Received for
Construction of Passenger Boarding Bridge
at Topeka Regional Airport (Board Action Required)**



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY

TOPEKA REGIONAL
AIRPORT & BUSINESS CENTER

BILLARD AIRPORT

Date: December 9, 2022

With the award of the Bipartisan Infrastructure Law - Airport Terminal Program (BIL-ATP) and Cares Act grants, the MTAA has been afforded the opportunity to address several Airport Improvement Program (AIP) eligible projects that we would likely not be able to complete otherwise. Federal Aviation Administration Entitlement funding through AIP for Topeka Regional Airport is not sufficient for the passenger boarding bridge project. Likewise, discretionary funding is awarded to projects that compete for funds. The priority is given to airfield pavements such as runways, taxiways and aprons.

Following the design effort by WSP, we advertised the Passenger Boarding Bridge Project and opened bids on December 7, 2022. We received a single bid for the new Passenger Boarding Bridge. The engineer's estimate of probable cost was \$1,100,000.00 for the base bid and \$350,000.00 for the alternate bid for the installation of the PCA Unit.

TK Airport Solutions, Inc. provided the apparent low base bid of \$1,183,756.00 with bid of \$110,798.00 for the alternate. The total bid amount of \$1,294,554.00 is less than the engineers estimate for both items combined

I recommend the Board accept the bid offered by TK Airport Solutions, Inc. in the amount of One Million Two Hundred Ninety-four Thousand Five Hundred Fifty-four Dollars and No Cents (\$1,294,554.00), pending a concurrence of award from the FAA and acceptance of the additional required documents (Good Faith Effort and Buy American Waiver). This project will be fully funded by BIL-ATP and Cares Act grants. MTAA matching funds are not required.

If you have any questions, please do not hesitate to contact me.

Office of: President
To: Board of Directors

From: Eric M. Johnson



Subject: **Consider Approval of MTAA Resolution No. 22-285 Authorizing the Acceptance of Grant Offer No. 3-20-0082-023-2022 (BIL) and Grant Offer No. 3-20-0082-024-2033 (CARES Act) Through Federal Aviation Administration for Philip Billard Airport Terminal Building Construction. (Board Action Required)**



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY

TOPEKA REGIONAL
AIRPORT & BUSINESS CENTER

BILLARD AIRPORT

Date: December 9, 2022

As included in your board information, Grant Offer No. 3-20-0082-023-2022 and 3-20-0082-024-2022 for Philip Billard Municipal Airport are expected to be received from the Federal Aviation Administration (FAA). It is required that the signed grant acceptance is returned to the FAA by Friday, December 16, 2022.

I am requesting the Board of Directors to consider adoption of MTAA Resolution No. 22-285, authorizing the MTAA President to sign in acceptance of the grant offers from the FAA in the amount of Three Million Eight Hundred Thousand Dollars and No Cents (\$3,800,000.00) for Project #3-20-0082-023-2022 (BIL) and One Million Five Hundred Seventy-six Thousand Two Hundred Nineteen Dollars and No Cents (\$1,576,219.00) for Project #3-20-0082-024-2022 (CARES Act).

The project is 95% funded by the FAA under the BIL with the 5% matching obligation of MTAA funds being provided under the CARES Act.

If you have any questions, please do not hesitate to contact me.

MTAA RESOLUTION NO. 22-285

RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT OFFERS FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF PHILIP BILLARD MUNICIPAL AIRPORT, TOPEKA, KANSAS.

BE IT RESOLVED by the governing body of the Metropolitan Topeka Airport Authority, Topeka, Kansas:

SECTION 1. That the Metropolitan Topeka Airport Authority, Topeka, Kansas, will hereby accept the Grant Offers, in the amount of Three Million Eight Hundred Thousand Dollars and No Cents (\$3,800,000.00) for Project #3-20-0082-023-2022 (BIL) and One Million Five Hundred Seventy-six Thousand Two Hundred Nineteen Dollars and No Cents (\$1,576,219.00) for Project #3-20-0082-024-2022 (CARES Act) from the Administrator of the Federal Aviation Administration, for the purpose of obtaining federal aid to be used for the construction of a new terminal building at Philip Billard Municipal Airport, Topeka, Kansas.

SECTION 2. That Eric M. Johnson, President and Director of Airports of the Metropolitan Topeka Airport Authority is authorized to execute said Grant Offers on behalf of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and the Authority Clerk is authorized to impress thereon the official seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and to attest said execution;

SECTION 3. That the Grant Offers referred to hereinabove will be attached hereto upon completion.

Adopted this 12th day of December, 2022 by the Metropolitan Topeka Airport Authority, Topeka, Kansas.

Lisa D. Stubbs
Chair of the Board

Certification of Clerk

I, Cheryl A. Trobough, the duly appointed and qualified Authority Clerk of the Metropolitan Topeka Airport Authority, Topeka, Kansas, do hereby certify that the foregoing Resolution was duly adopted at a meeting of the Metropolitan Topeka Airport Authority, Topeka, Kansas, held on the 12th day of December, 2022, and that said Resolution has been compared by me with the original thereof on file and of record in my office, and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, this 12th day of December, 2022.

Cheryl A. Trobough
Authority Clerk

Office of: President
To: Board of Directors

From: Eric M. Johnson



Subject: **Consider Approval of MTAA Resolution
No. 22-286 Authorizing the Acceptance of
Grant Offer No. 3-20-0113-044-2022 (BIL)
Through Federal Aviation Administration for
Topeka Regional Airport Passenger Boarding Bridge. (Board Action Required)**



Date: December 9, 2022

As included in your board information, Grant Offer No. 3-20-0113-044-2022 for Topeka Regional Airport is expected to be received from the Federal Aviation Administration (FAA). It is required that the signed grant acceptance is returned to the FAA by Friday, December 16, 2022.

I am requesting the Board of Directors to consider adoption of MTAA Resolution No. 22-286, authorizing the MTAA President to sign in acceptance of the grant offers from the FAA in the amount of One Million Six Hundred Thirty-seven Thousand Six Hundred Thirty-two Dollars and No Cents (\$1,637,632.00) for the construction of a new Passenger Boarding Bridge at Topeka Regional Airport, Topeka, Kansas

The project is 95% funded by the FAA under the BIL with the 5% matching obligation of MTAA funds being provided under the original Operating & Maintenance CARES Act funding which was previously approved and accepted by the Board.

If you have any questions, please do not hesitate to contact me.

MTAA RESOLUTION NO. 22-286

RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT OFFERS FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF TOPEKA REGIONAL AIRPORT, TOPEKA, KANSAS.

BE IT RESOLVED by the governing body of the Metropolitan Topeka Airport Authority, Topeka, Kansas:

SECTION 1. That the Metropolitan Topeka Airport Authority, Topeka, Kansas, will hereby accept the Grant Offers, in the amount of One Million Six Hundred Thirty-seven Thousand Six Hundred Thirty-two Dollars and No Cents (\$1,637,632.00) for Project #3-20-0113-044-2022 (BIL) from the Administrator of the Federal Aviation Administration, for the purpose of obtaining federal aid to be used for the construction of a new Passenger Boarding Bridge at Topeka Regional Airport, Topeka, Kansas.

SECTION 2. That Eric M. Johnson, President and Director of Airports of the Metropolitan Topeka Airport Authority is authorized to execute said Grant Offer on behalf of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and the Authority Clerk is authorized to impress thereon the official seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, and to attest said execution;

SECTION 3. That the Grant Offer referred to hereinabove will be attached hereto upon completion.

Adopted this 12th day of December, 2022 by the Metropolitan Topeka Airport Authority, Topeka, Kansas.

Lisa D. Stubbs
Chair of the Board

Certification of Clerk

I, Cheryl A. Trobough, the duly appointed and qualified Authority Clerk of the Metropolitan Topeka Airport Authority, Topeka, Kansas, do hereby certify that the foregoing Resolution was duly adopted at a meeting of the Metropolitan Topeka Airport Authority, Topeka, Kansas, held on the 12th day of December, 2022, and that said Resolution has been compared by me with the original thereof on file and of record in my office, and is a true copy of the whole of said original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Metropolitan Topeka Airport Authority, Topeka, Kansas, this 12th day of December, 2022.

Cheryl A. Trobough
Authority Clerk