

MTAA Board Meeting 3:00 PM

Tuesday, April 20, 2021

**MTAA Administrative Office – Board Room
6510 SE Forbes Ave., Building #620**

Addressing the MTAA Board: No person shall address the Board during a Board Meeting, unless they have notified the MTAA Administration Office by 2:00 P.M. on the day of any Board Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Board Meeting. This limitation shall not apply to items added during the course of a meeting. The Board does not take action with respect to any subject not on the agenda unless added to the agenda by a vote of the Board. Persons addressing the Board will be limited to four (4) minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Board members will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Board or the Board by affirmative vote may extend the four (4) minute limitation. Persons will be limited to addressing the Board one (1) time on a particular matter unless otherwise allowed by an affirmative vote of the Board. Citizens wishing to offer Public Comment may sign up by phoning the MTAA Administration office at 862-2362. The Board may waive prior notice by majority vote. To make arrangements for special accommodations please call (785) 862-2362. A 48-hour advance notice is preferred. Agendas are available on Thursday afternoon prior to the regularly scheduled Board meetings at the MTAA Administration Office, Topeka Regional Airport and Business Center, 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619.

1. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings.
2. Approve Minutes of the MTAA's Regularly Scheduled Board Meeting of March 16, 2021.
3. Public Comment.
4. Adopt Agenda.

ACTION ITEMS:

5. Consider Authorization for Purchase of Used Vehicle for MTAA Maintenance.
6. Consider Purchase of Bryx Station Control for MTAA Fire Emergency Calls.
7. Consider Purchase of Body Worn Cameras for MTAA Law Enforcement Officers.
8. Consider Purchase of Tasers for MTAA Law Enforcement Officers.
9. Consider Purchase of Service Weapons for MTAA Law Enforcement Officers.

INFORMATION ONLY ITEMS:

10. Monthly Reports:
 - a. Aviation-Related Issues & Air Service – Eric Johnson
 - b. Economic Development & Leasing Activity – Eric Johnson
 - c. Monthly Financial Reports – Cheryl Trobough
11. Executive Session.



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY
TOPEKA REGIONAL AIRPORT & BUSINESS CENTER | BILLARD AIRPORT

Board of Directors

**Metropolitan Topeka Airport Authority
March 16, 2021**

Regular Monthly Meeting - Teleconference..... 3:00 PM

Tom Wright, Board Chair, brought the teleconference meeting of the MTAA Board of Directors to order at 3:00 p.m. with a Roll Call of Board members on the call: Chairman – Tom Wright – present; Jim Rinner – Secretary – present; Erica Garcia-Babb – present; Lisa Stubbs – present. Vice-Chairman Mike Wright was unavailable.

Also identified on the call:

- Maj. Greg Dunn – MTAA Police/Fire
- William Wempe – MTAA Police/Fire
- Timothy Resner of Frieden & Forbes, LP – Legal Counsel to the Board

Present at the MTAA Administrative Office:

- Jay Freund of WSP USA, Inc.
- Sam Stallbaumer of WSP USA, Inc.
- Eric Johnson – MTAA Administration
- Cheryl Trobough – MTAA Administration
- Danielle Sheehy – MTAA Administration
- Terry Poley – MTAA Maintenance

Item 1. Notice.

Chairman Wright inquired if everyone who requested notification had been notified of this meeting. **Ms. Trobough replied that notifications were sent.**

Item 2. Approve Minutes of the MTAA's Regularly Scheduled Board Meetings of February 16, 2021.

Chairman Wright asked the Board to review the Minutes of the Regularly Scheduled Board Meeting held on February 16, 2020 and inquired if there were any additions, corrections or comments to the Minutes.

Mr. Rinner moved to approve the Minutes of the Regularly Scheduled Board Meeting of February 16, 2020. Ms. Stubbs seconded the motion. Motion carried.

Item 3. Public Comment

Chairman Wright inquired if there was anyone registered to speak during Public Comment. Mr. Johnson replied that there was not.

Item 4. Adopt the Agenda.

Chairman Wright inquired if there were any changes to the Agenda as presented. **Mr. Rinner made a motion to adopt the Agenda as presented. Ms. Stubbs seconded the motion. Motion carried.**

Item 5. Consider Quote Regarding Asbestos Abatement at 6800 SE Forbes St. (Bldg. 624), 6540 SE Johnston St. (Bldg. 243), 625 SE Axton St. (Bldg. 140) and 501 SE Axton St. (Bldg. 170A).

Mr. Johnson reported that for several years, prior to remodeling or rehabilitating a building in preparation for a lease, it has been the goal to address any asbestos identified in the building. In recent months, the maintenance staff has identified a few areas in MTAA leased buildings that still contain asbestos. Two of these are buildings have a portion which was previously abated but due to construction, additional areas have been identified as containing asbestos which needs to be removed. In two other buildings, there are unoccupied areas which contain asbestos.

With the recent cold weather, our maintenance workers needed to access these areas to address frozen water pipes. Rather than risk future exposure, removal is necessary.

Jacobson Asbestos Company provided a quote for four locations:

BUILDING	ADDRESS	TYPE	COST
Building 624	6800 SE Forbes St.	9"x9" floor tile	\$575.00
Building 243	6540 SE Johnston St.	removal of mastic	\$1,650.00
Building 140	625 SE Axton St	A.C.M. removal from bulk tank, pipe fittings and clean debris from floor.	\$7,650.00
Building 170A	501 SE Axton St.	A.C.M. removal from boiler, water tank, pipe fittings and clean debris from floor.	\$12,850.00
TOTAL			\$22,725.00

In an effort to move forward with construction, the contractor was authorized to address the small area in Building 624 prior to the new tenant moving in.

Mr. Johnson requested the Board authorize the removal of the identified asbestos material the quoted cost of \$22,725.00.

Ms. Stubbs made a motion to authorize staff to contract with Jacobson Asbestos Company for the identified asbestos removal at the quoted price not to exceed Twenty-two Thousand Seven Hundred Twenty-five Dollars and No Cents (\$22,725.00). Ms. Garcia-Babb seconded the motion. Motion carried.

Item 6. Consider Approval of MTAA Resolution 21-273 to Establish a Policy for the Issuance of Special Event Permits.

Mr. Johnson reminded the Board of the discussion held at the February meeting regarding the "Thunder Over the Heartland" airshow that is being planned for June 25-27, 2021. He reported that Shawnee County requires a Special Events permit for gatherings of this size within their jurisdiction. However, they have declined to issue a permit for this air show because it is on MTAA property.

After learning the County will not issue a Special Events permit, staff feels that this leaves the airshow without proper oversight. The purpose of the Special Events Permit is to ensure the public health, safety and general welfare of attendees while protecting nearby property and business owners. It is crucial that the MTAA provide input and guidance on a number of event aspects, including, but not limited to, emergency services, parking, crowd control, serving of alcoholic beverages, etc.

To provide some oversight, staff drafted, with assistance from MTAA counsel, a Special Events Permit policy, including the application to be submitted.

Up to the point of the March Board meeting, the MTAA had not been included in any of the meetings related to the planning of the airshow. Staff made numerous attempts for inclusion in the planning meetings without success. The benefits of hosting an airshow at Topeka Regional Airport are recognized, but without proper planning, the MTAA cannot possibly be prepared for the event. If the Board approves this policy, the Special Events Permit application and issuance will be required before the event is allowed to take place.

Mr. Rinner made a motion to adopt MTAA Resolution 21-273 which establishes a policy for the issuance of Special Event Permits. Ms. Stubbs seconded the motion. Motion carried.

Item 7. Consider Approval of WSP USA, Inc., Agreement No. 30900280 - Task Order No. 1 CARES Act Funding Program – FOE SRE Building Design Services.

Mr. Johnson reported on the progress of the CARES Act project for the construction of a Snow Removal Equipment (SRE) building at Topeka Regional Airport. The preliminary work has been completed and the project is ready to transition into the design phase.

Task Order No. 1 will encompass architecture and engineering for the design of the SRE building. The new facility will provide for centralized storage of snow removal equipment and will enhance the capabilities of the MTAA snow removal operations. WSP USA, Inc. will provide design architecture and engineering design services for this project. Construction observation services are not included in this task order and, if required, will be negotiated at a later date.

Mr. Johnson requested the Board approve WSP USA, Inc., Task Order No. 1 – SRE Building Design Services, in the amount of \$1,095,940.00, subject to the completion of the Independent Fee Estimate and FAA approval. The CARES Act grant funds 100% of the cost with 0% local participation.

Mr. Rinner made a motion to approve Task Order No. 1 – SRE Building Design Services as submitted by WSP USA, Inc. in the total amount of One Million Ninety-Five Thousand Nine Hundred Forty Dollars (\$1,095,940.00) subject to staff's completion of the Independent Fee Estimate and FAA approval. Ms. Stubbs seconded the motion. Motion carried.

Information Only Items:

Item 8. Monthly Reports

8.a. Aviation-Related Issues & Air Service – Mr. Johnson

Mr. Johnson provided the following report:

- SCASD Grant application was submitted on February 26th. Topeka Regional Airport applied requesting a grant to offset the cost of an airline start-up. The announcement of recipients is expected to be made sometime in June.
- Recently, there has been an increase in military charter operations at Topeka Regional Airport. Last year, they were nearly non-existent. Activity is already ahead of what it was for all of 2020. Those passenger loads are important to the airport for FAA project funding.

8.b. Economic Development & Leasing Activity – Mr. Johnson

Mr. Johnson provided the following report:

- The contractor has completed the roof projects on the Administration Building, MTAA Maintenance shop at Billard and Building 624. Final inspection and acceptance is complete.
- Building 624 is now leased. The existing tenant from Building 260 signed a lease at the beginning of March. This means there will be a different building available in the near future but thoughts are that it will be an easier property to lease.
- Staff is actively showing Building 657 to prospective tenants. As soon as Building 260 is vacant, it will be advertised for lease.
- **DELINQUENT ACCOUNTS (as of 2/28/2021)**
 - Paul Kirk dba Advance Street Rod Design – Account is delinquent for September and October invoices. Payment due 03/01 as per agreement was paid;
 - Brackett, Inc. – Delinquent for February invoice;
 - Tony Lynch – Delinquent for a portion of October and all of November, December, January & February invoices;
 - Mark Lewis Properties – Delinquent for February invoices on rent account & water/sewer accounts;
 - R&R Pallet – Delinquent for a portion of September and all of November & February invoices. Finance Charges have not been paid October through February;
 - Rural Development Corporation – Partial payments were received for the March, April, May & June, July and August invoices. Finance charges on unpaid balances each month. All unpaid charges relate to Bldg. #624.

- Værus Aviation, Inc. – Delinquent for February invoice and finance charges.

Mr. Johnson provided the following report:

February Leasing Activity –

- **LEASE ACTIVITY** (CPI is 1.2%)
 - **NEW LEASES/RENEWALS**
 - NONE
 - **OPTIONS EXERCISED**
 - NONE
 - **INCREASES**
 - One (1) lease received a 2% Inc.
 - **DECREASES** – None
- The current monthly rental income is \$167,099 which is approximately \$2,005,188 per year.

8.c. Monthly Financial Reports – Ms. Trobough

Ms. Trobough provided the following reports:

- The report for the month ending 02/28/2021 reflects revenue to be \$72,05 ahead of the budget which is a net result from:
 - a. Taxes and Assessments receipts finished the year at \$27,750 under the anticipated budgeted;
 - b. Landing Fees income shows to be \$6,768 less than budgeted;
 - c. Fuel Flowage Fees are \$6,022 less than budgeted;
 - d. Passenger Facility Charges are under budget by \$749;
 - e. Lease & Rental Fees actual income is \$55,034 more than budgeted;
 - f. Reimbursements total to be \$1,988 more than budgeted;
 - g. CD Interest income is \$465 under budget;
 - h. Water/Sewer Sales are \$3,006 less than budgeted with Water/Sewer Costs reflecting to be \$1,568 less than the budgeted cost.
- Overall, the operating expenses ended the year with a favorable budget variance of \$168,546.
- There were no Capital Improvement purchases made during the month of February.

Ms. Stubbs moved to accept and file the Monthly Financial Reports as presented for the month ended February 28, 2021. Mr. Rinner seconded the motion. Motion carried.

Item 9. Executive Session

Vice-Chairman Wright inquired if there was a need for an Executive Session. Mr. Resner and Mr. Johnson responded that there was not.

Adjournment

Chairman Wright asked if there was any further business to discuss, hearing none, he asked for a motion to adjourn. **Mr. Rinner made the motion to adjourn. Ms. Garcia-Babb seconded the motion and the meeting was adjourned at 3:31 p.m.**

These official minutes were approved by the Board of Directors on April 20, 2021.

Jim Rinner, Secretary

Office of: President
To: Board of Directors

From: Eric M. Johnson



Subject: **Consider Authorization for Purchase of Used Vehicle for MTAA Maintenance. (Board Action Required)** Date: April 12, 2021



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY

TOPEKA REGIONAL AIRPORT & BUSINESS CENTER | BILLARD AIRPORT

Staff brought to my attention that the 2001 Dodge Ram 2500 used by our mechanic has exceeded its useful service life. We purchased this truck from State Surplus in August 2009 for \$8,900. Given the cost of used pickup trucks and the limited auction/surplus supply, we would like to ask the Board to authorize the purchase of a truck from State/Federal surplus or local auction sales when one becomes available.

Although this is not a budgeted item for 2021, we have approximately \$20,000 encumbered funds available that could be allocated to the purchase of the truck.

While staff has not yet identified the availability of vehicles, we would like to be in the position to acquire a replacement truck with little notice. It is not uncommon for these vehicles to be purchased from surplus within days of becoming available and that is the reason we are asking for authorization in advance.

I am requesting authorization to purchase a used maintenance vehicle from State/Federal surplus or local auction at a cost not to exceed Twenty Thousand dollars (\$20,000).

If you have any questions, please do not hesitate to contact me.

Office of: President

To: Board of Directors

From: Eric M. Johnson 

Subject: **Consider Purchase of Bryx Station Control
for MTAA Fire Emergency Calls.
(Board Action Required)**



Date: April 12, 2021

We currently utilize a manual alerting system that requires the dispatcher to use a checklist while on the phone with the 911 caller. This process includes logging the call into the computer log, activating tones on the radio, issuing the alert through the notification system, opening the bay doors, activating the station alarms, and broadcasting information over the radio and in-house paging. This system works but is extremely inefficient.

The Bryx Station Control (BSC) pairs with our current paging system. Our current system notifies a number of people such as Fire Administration, Shawnee County Emergency Management, surrounding Fire Districts, Airport Administration and off duty firefighters on the active emergency. This is done via text message, email and app notification.

The BSC will take that same call information that is entered into the system and automatically perform all of those steps listed above including text to speech read outs over the radio and paging system. This program reduces complications caused by background noise in dispatch or excitement in the dispatcher's voice.

Most fire departments went to similar systems over 20 years ago and we are currently the only fire department in Shawnee County not utilizing this style of alerting. This proves to be a large issue when the emergency calls are fielded at the Central Emergency Call Center. Current procedure involves them fielding the call, then calling us, and then our dispatcher begins the manual alerting process. With the Bryx system, CECC can perform all of the same features as our dispatchers from downtown, while still taking the call from 911. This greatly reduces the amount of time from when they are notified - to the time we have trucks and personnel heading to the emergency.

This was originally budgeted for \$32,000.00. With some of the installation work being completed by staff, we were able to reduce the cost. I recommend the MTAA Board authorize staff to contract with Bryx Inc for the purchase of the Bryx Station Control Package for Twenty-Six Thousand One Hundred Dollars and No Cents (\$26,100.00). Funds are available for this purchase in Line Item 92330.

If you have any questions, please do not hesitate to contact me.

Bryx Station Estimate



From

Bryx Inc
120 East Ave
Ste. 300
Rochester, NY, 14604
United States

Estimate No.

EST-216

Date

May 12 2020

Estimate Valid Till

Aug 10 2020

To

MTAA FD, KS
United States

Description	Quantity	Rate	Amount
BSCP-01 - Bryx Station Control Package (Station Control Unit, UPS, 8 Light Strips, Light Bridge, HDMI Ext. Kit) Heart Smart Ramping Tones, Text to Speech	1	23000.00	USD 23000.00
BSMNT - Bryx Station Yearly Service and Maintenance (10%)	1	2300.00	USD 2300.00
Bogen Gold Series Amp REMOVE	1	500.00	USD 500.00
Bogen Gold Series Wall Speakers REMOVE	8	70.00	USD 560.00
Installation REMOVE	1	4000.00	USD 4000.00
BSAXON-01 - Bryx Station Axon GPIO Controller	1	800.00	USD 800.00
Sub Total			31,160.00
Total			USD 31,160.00

Estimate Note

Plus 10% Service and Maintenance Per year. 24/7 support. 100% warranty on station control unit.

\$ 26,100

Email: sales@bryx.com



Office of: President

To: Board of Directors

From: Eric M. Johnson 

Subject: **Consider Purchase of Body Worn Cameras
For MTA A Law Enforcement Officers.
(Board Action Required)**



Date: April 12, 2021

It has become an expectation that law enforcement obtains video and audio evidence of interactions with members of the public. This serves to protect both the citizen as well as our police officers. These Body Worn Cameras (BWCs) provide 100% transparency of every interaction. This equipment provides documented evidence of what took place during any encounter. This can be helpful in prosecuting cases, reviewing complaints against officers, and provides our administration a means of monitoring actions of our staff while operating without direct supervision.

With these cameras, the footage is automatically downloaded when the camera gets within a certain range of the station. No action is needed from the officer for this, eliminating the possibility of "forgetting" to download it. There are also limits to what the officer can do with the footage. This footage is not accessible by the officer but can be extracted by an administrator. It removes officer discretion on what is recorded and what is not. It can be reviewed to aid in report writing but cannot be deleted or modified. This creates a well-documented chain of custody for all media evidence. This platform also operates on a "continuous loop" which means that any time the camera is powered on, it is recording.

The proposed purchase from Watch Guard, is a state-approved bid contract through the Kansas Highway Patrol. I recommend utilizing this contract for these items not only because we will receive state-contract pricing but because the features of these cameras are far more advanced than others on the market. All digital evidence is stored, managed and backed-up off-site reducing the possibility of losing footage due to equipment failures, theft, intentional destruction, etc.

This was originally budgeted for \$20,250.00. We added two cameras for the patrol vehicles and upgraded the method for record retention. I recommend the MTA A Board authorize staff to contract with Watch Guard for the purchase of seven (7) BWC and two (2) vehicle dash cameras at a cost of for Twenty-Nine Thousand Five Hundred Fifty-four Dollars and No Cents (\$29,554.00). Funds are available for this purchase in Line Item 92330.

If you have any questions, please do not hesitate to contact me.

WatchGuard Video

415 E. Exchange
Allen, TX 75002
(P) 800-605-6734 (F) 212-383-9661



Prepared For:

MTAA Police and Fire - Attention: Greg Dunn
(2) 4RE, (7) V300 EL Cloud

QUOTATION - WCR-0103-03

DATE: 04-01-21

Deliverables / Materials / Services	Qty	Unit Price	Amount
4RE/V300 Bundle, Standard DVR with HD Panoramic Front Camera, Cabin Camera, V300 WiFi Base and Smart PoE Switch. IV-BND-V3-PX-10 4RE/V300 Bundle Standard DVR Camera System HD Panoramic Front Camera Touch Screen Display Integrated 200GB automotive grade hard drive 32GB USB removable thumb drive Rear facing cabin camera Internal GPS 1 Yr Hardware Warranty Cabling and your choice of mounting bracket. V300 WiFi Base Smart PoE Switch 4RE Firmware Record-After-the-Fact® (RATF) technology Multiple Resolution Encoding H.264 High Profile Video Compression	2	\$4,037.50	\$8,075.00
V300, WiFi/Bluetooth Wearable Camera, with Magnetic Chest Mount BW-V30-10-- V300, WiFi/Bluetooth Wearable Camera Magnetic Chest Mount	7	\$895.50	\$6,268.50
V300 Transfer Station II with Power Supply and Cables. BW-ACK-V3-TS V300 Transfer Station II TS02, D350, 8-Slot Rack Mount Charge/Upload Dock, 10GB includes kit with Power Supply and Cables.	1	\$1,345.50	\$1,345.50

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MikroTik Configured Wireless Kit, 802.11n, Drill Mount IV-ACK-WF-CP-DM MikroTik Configured Wireless Kit, 4RE In-Car 802.11n Radio, Antenna, PoE, 2-10' Ethernet Cables Drill Mount	2	\$180.00	\$360.00
MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP (Sector) IV-ACK-WF-CS-AP MikroTik Configured Wireless Access Point, 802.11n, 5GHz, SXT, AP	1	\$225.00	\$225.00
Rack Server Upload Appliance EvidenceLibrary.com 60 Concurrent Devices IV-SU-1U-60--16 Server, Upload Appliance, 1U, EvidenceLibrary.com, 60 Concurrent Devices 5 Year Warranty	1	\$3,825.00	\$3,825.00
Warranty, 4RE, In-Car, 1st Year (Months 1-12) WGW00124	2	\$0.00	\$0.00
Warranty, V300 1st Year (Months 1-12) Included WGW00300-001	7	\$0.00	\$0.00
Evidencelibrary.com, Software and Hosting, Unlimited Assigned, Annually per device WGC01001	9	\$495.00	\$4,455.00
Managed Software Installation Service; On-Site Assist Install, Training, Configuration, Project Management, Consultation WGW00122-400	1	\$5,000.00	\$5,000.00
Shipping/Handling Freight	1	\$0.00	\$0.00

Total Price

\$29,554.00

Office of: President
To: Board of Directors
From: Eric M. Johnson 
Subject: **Consider Purchase of Tasers for MTAA
Law Enforcement Officers.
(Board Action Required)**



Date: April 12, 2021

When used as designed, the Taser can be an effective and safe tool to successfully subdue a violent suspect without serious injury, control suspects in extreme cases such as excited delirium very quickly to avoid an in-custody death incident, and in some cases, to control a suspect in a deadly force scenario without resorting to deadly force.

The Taser is statistically less prone to causing injury to the suspect than other tactics such as batons, or fighting with a closed fist/hard empty hand tactics. This also tends to result in the officer not being injured as well, something that is very likely to happen otherwise.

The best way to avoid such a scenario is to not have an extended fight. Since subjects in an excited delirium state are not feeling pain, the Taser is one of the very few options that works to control them since it does not rely on pain compliance. This again also saves the officers involved from injury due to not having to fight a suspect displaying lack of response to pain, and typically displaying great strength and aggression.

Implementation of a robust Taser training program for our officers will be completed prior to Tasers being issued.

When we developed the 2021 budget last year, we budgeted for \$31,050.00 for the purchase of tasers for the MTAA Police Department. Since that time, the price has increased and our thoughts on issuing each officer this equipment has evolved. This quote provides enough tasers for each individual to be issued a taser, holster cartridges and training material. I recommend the MTAA Board authorize staff to contract with Axon Enterprises, Inc for the purchase of twenty-four (24) complete units with training cartridges and dataport kit at a cost of for Forty-Nine Thousand Two Hundred Fifty Dollars and Sixty-three Cents (\$49,250.63). Last year the MTAA received a grant that covered the cost of purchasing new turn-out gear for the Fire Department. The funds originally budgeted for this purchase are available in Line Item 92330 and can be utilized for the purchase of the tasers at the requested quantity and increased unit price.

If you have any questions, please do not hesitate to contact me.



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 Phone: (800) 978-2737

Q-294621-44291.871BI

Issued: 04/05/2021

Quote Expiration: 05/31/2021

Account Number: 488746

Payment Terms: Net 30
 Delivery Method: Fedex - Ground

SALES REPRESENTATIVE

Blake Inorio

Phone:

Email: binorio@axon.com

Fax:

PRIMARY CONTACT

Greg Dunn

Phone: (785) 862-9250

Email: gdunn@mtaa-topeka.org

SHIP TO

Greg Dunn
 Topeka Airport Authority Police and Fire Dept -
 KS
 Po Box 19053
 Topeka, KS 66619
 US

BILL TO

Topeka Airport Authority Police and Fire
 Dept - KS
 Po Box 19053
 Topeka, KS 66619
 US


Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
85176	TASER 60 YEAR 1 PAYMENT: X2 BASIC		24	379.34	379.34	9,104.16
85177	TASER 60 YEAR 2 PAYMENT: X2 BASIC		24	379.34	379.34	9,104.16
85178	TASER 60 YEAR 3 PAYMENT: X2 BASIC		24	379.34	379.34	9,104.16
85179	TASER 60 YEAR 4 PAYMENT: X2 BASIC		24	379.34	379.34	9,104.16
85180	TASER 60 YEAR 5 PAYMENT: X2 BASIC		24	379.34	379.34	9,104.16
Hardware						
22003	YELLOW X2 CEW, HANDLE		24	0.00	0.00	0.00
22507	HOLSTER, SAFARILAND, STX SAFARISEVEN, RIGHT, X2		24	0.00	0.00	0.00
22010	PPM, STANDARD BATTERY PACK, X2/X26P		28	0.00	0.00	0.00
22157	25 FT NON-CONDUCTIVE TRAINING SMART CARTRIDGE, X2		48	0.00	0.00	0.00
22013	KIT, DATAPORT DOWNLOAD, USB, X2/X26P		1	229.90	229.90	229.90
					Subtotal	45,750.70
					Estimated Shipping	0.00
					Estimated Tax	3,499.93
					Total	49,250.63

Grand Total 49,250.63

Agenda Item 8
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Office of: President
To: Board of Directors

From: Eric M. Johnson 

Subject: **Consider Purchase of Service Weapons for
MTAA Law Enforcement Officers.
(Board Action Required)**



Date: April 12, 2021

For many years, MTAA police officers carried personal weapons while on duty. While a personal weapon allows for each officer to carry what is most efficient and comfortable to the individual, it does pose some challenges. We also participated in a government program that allowed us to acquire surplus weapons that we could issue to our officers. We currently have 12 Glock pistols and 4 rifles loaned to us through the Law Enforcement Support Office (LESO). These weapons are dated, in well-used condition and are at the end of their service life.

A few benefits of transitioning to a department issued firearms program include; standardization of weapons and training for all members of the department, better condition and control of the weapons, and the ability to interchange parts in emergency events (i.e. magazines).

GT Distributors is the State of Kansas vendor for Glock. Glock is a commonly used pistol for police agencies across the United States. I recommend the purchase of 23 Glocks in models Glock 17, Glock 19 and Glock 45 allowing each officer to be issued an appropriately sized weapon. The quoted price per Glock is \$428, totaling \$9,844.00 with a lead time of approximately 90 days from date of order.

Our rifles through the LESO are Vietnam War Era M16A1s, which are fully automatic rifles restricted to a semi-automatic. We received a quote from Clyde Armory for the purchase of 3 patrol rifles. The approximate cost of a complete rifle platform is \$1,500 each, with a total replacement cost of approximately \$4,520. It is also my recommendation that we outfit each rifle with optics, flashlight and slings (all included in the above pricing). This will provide the officers with the correct equipment on the rifle for a broad range of situations.

I recommend the MTAA Board authorize staff to purchase firearms at a total cost of Seventeen Thousand Four Hundred Seventy-One Dollars and No Cents (\$17,471.00). Funds are available for this purchase in Line Item 92330.

If you have any questions, please do not hesitate to contact me.

Firearms Proposal Totals:

Rifles

Clyde Armory –

3 - Colt LE6933 5.56mm Rifle \$929 ea

4 - Aimpoint PRO Optic \$407 ea

1 – Freight \$35

Total \$4,520.00

Duty Pistols

GT Distributors

12 – Glock 17 9mm \$428 ea

7 – Glock 19 9mm \$428 ea

2 – Glock 45 9mm \$428 ea

Total \$9,816

Accessories

GT Distributors

8 – Safariland 7390 Holster \$100 ea

10 – Glock Magazine \$22 ea

Total \$1,020

Training

GT Distributors

3 – Glock Force on Force Training Pistol \$505 ea

1 – Case of Sim Rounds for Training Pistol \$600 ea

Total \$2,115

Total Project Cost \$17,471

These purchases will allow our agency to discontinue the 1033 program and be self-sufficient. It is noted that GT Distributors holds the state contract for any Glock item, therefore those purchases can not go to any other vendor.

Activity Report



Topeka Regional Airport

FOE FAA TOWER OPERATIONS	Mar-21	Mar-20	Mar-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Mar	Calendar Yr Totals	Y-T-D Through Mar	Calendar Yr Totals
Air Carrier	16	6	66	41	49	77	157	265
Air Taxi	14	33	19	64	97	344	75	373
Itinerant General	544	411	333	1,410	1,324	5,723	833	5,007
Itinerant Military	366	335	368	962	1,183	5,315	987	5,765
Local Civil	223	70	110	449	216	1,394	130	710
Local Military	1,339	770	528	2,815	2,233	7,681	1,481	6,475
GRAND TOTAL	2,502	1,625	1,424	5,741	5,102	20,534	3,663	18,595

PASSENGER ACTIVITY	Mar-21	Mar-20	Mar-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Mar	Calendar Yr Totals	Y-T-D Through Mar	Calendar Yr Totals
COMMERCIAL SERVICE								
Passengers Enplaned	-	-	-	-	-	-	-	-
Passengers Deplaned	-	-	-	-	-	-	-	-
Aircraft Landed	-	-	-	-	-	-	-	-
CHARTERS								
Passengers Enplaned	30	225	356	370	2,075	2,524	1,902	4,663
Passengers Deplaned	60	229	301	473	2,029	2,456	1,503	3,853
Aircraft Landed	3	5	7	26	52	60	47	90
MILITARY CHARTERS								
Passengers Enplaned	1,445	-	3,339	2,132	-	519	8,391	8,539
Passengers Deplaned	277	-	3,301	401	-	83	3,351	9,242
Aircraft Landed	6	-	40	9	2	18	69	117
Combined Total Passengers Enplaned	1,475	225	3,695	2,502	2,075	3,043	10,293	13,202
Combined Total Passengers Deplaned	337	229	3,602	874	2,029	2,539	4,854	13,095



Billard Airport

TOP FAA TOWER OPERATIONS	Mar-21	Mar-20	Mar-19	2021	2020		2019	
				Accumulated Totals Y-T-D	Y-T-D Through Mar	Calendar Yr Totals	Y-T-D Through Mar	Calendar Yr Totals
Air Carrier	0	0	0	0	0	0	0	19
Air Taxi	26	134	108	130	187	703	255	1,163
Itinerant General	998	940	791	2,427	1,554	10,609	1,903	11,637
Itinerant Military	44	60	60	108	110	417	123	733
Local Civil	256	664	530	1,166	1,138	6,196	1,228	5,992
Local Military	0	14	0	52	18	154	4	22
GRAND TOTAL	1,324	1,812	1,489	3,883	3,007	18,079	3,513	19,566



MTAA

METROPOLITAN TOPEKA AIRPORT AUTHORITY
 TOPEKA REGIONAL | BILLARD AIRPORT
 AIRPORT & BUSINESS CENTER

DELINQUENT ACCOUNTS AS OF MARCH 31, 2021

NAME OF BUSINESS		TOTAL PAST DUE	MARCH CHARGES	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120 DAYS PAST DUE	ACTION			
								T E L	L R	A G R	L G L
TOPEKA REGIONAL BUSINESS CENTER:											
- CURRENT TENANTS -											
ADVANCE STREET ROD	RENT/FC	\$2,974.50	\$43.96	\$72.87	\$101.34	\$129.40	\$2,626.93	X	X	X	
BRACKETT, INC	RENT/FC	\$4,229.04	\$4,167.47	\$61.57	\$0.00	\$0.00	\$0.00	X	X		
HEARTLAND TREE SERVICE	RENT/FC	\$300.12	\$300.12	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
PROMETAL FABRICATION LLC	RENT /FC	\$1,116.15	\$1,116.15	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
R&R PALLET OF GARDEN CITY	RENT/FC	\$23,329.42	\$344.77	\$995.06	\$1,304.89	\$1,281.72	\$19,402.98	X	X		
RURAL DEVELOPMENT	RENT/FC	\$23,615.92	\$349.00	\$343.85	\$338.76	\$333.76	\$22,250.55	X	X		X
SUBTOTAL		\$55,565.15	\$6,321.47	\$1,473.35	\$1,744.99	\$1,744.88	\$44,280.46				
- VACATED TENANTS -											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
TOPEKA REGIONAL AIRPORT:											
- TENANTS -											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
- AIRPORT USER LANDING FEES -											
ATLAS AIR INC	LANDING FEES	\$970.00	\$970.00	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
DELTA AIR LINES	LANDING FEES	\$910.19	\$0.00	\$0.00	\$910.19	\$0.00	\$0.00	X	X		
ELITE AIRWAYS	LANDING FEES	\$1,792.50	\$0.00	\$0.00	\$74.50	\$0.00	\$1,718.00	X	X		
MENARD INC	LANDING FEES	\$86.18	\$0.00	\$86.18	\$0.00	\$0.00	\$0.00	X	X		
MIAMI AIR INTERNATIONAL	LANDING FEES	\$2,428.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,428.00	X	X		
RVR AVIATION	LANDING FEES	\$86.18	\$0.00	\$0.00	\$86.18	\$0.00	\$0.00	X	X		
SUBTOTAL		\$4,392.86	\$0.00	\$86.18	\$160.68	\$0.00	\$4,146.00		X	X	
PHILIP BILLARD:											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
WATER & SEWER:											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
GRAND TOTALS		\$59,958.01	\$6,321.47	\$1,559.53	\$1,905.67	\$1,744.88	\$48,426.46				

ACTION LEGEND:
 TEL - CONTACTED BY TELEPHONE/IN PERSON
 LTR - SENT STATEMENT, LETTER, EMAIL
 AGR - PAYMENT AGREEMENT

Metropolitan Topeka Airport Authority
 Monthly Leasing Activity Report
 March 2021

December 2020 CPI is 1.4%

TENANT	ADDRESS (FACILITY #)	ANNUAL RENT	
		FROM	TO
NEW:			
NONE		\$0.00	\$0.00
RENEWALS DUE:			
Vaerus Aviation LLC (2% Inc)	6030 SE Evans St. (#151)	\$15,713.28	\$16,027.55
OPTIONS:			
American Flight Museum Inc. (2% Inc)	6804 SE Ross St. (#612)	\$15,295.80	\$15,601.72
INCREASES:			
Blue Jazz Java LLC (2% Inc)	6540 SE Jabara St. (#243)	\$26,083.44	\$26,605.11
Freeman Holdings LLC (CPI Inc)	6330 SE Forbes Ave. (#627)	\$5,903.64	\$5,996.29
Gary Properties LLC (CPI Inc)	6410 SE Forbes Ave. (#626)	\$21,066.00	\$21,360.93
DECREASES:			
NONE		\$0.00	\$0.00
MISCELLANEOUS:			
NONE		\$0.00	\$0.00

****MONTHLY INCOME CHANGES****

New Annl. Rate	\$85,591.60
Old Annl. Rate	\$84,062.16
Annual Diff.	\$1,529.44
/12	\$127.45
Mo. Adj.	\$0.00
Mo. Incr. (Decr.)	\$127.45

Metropolitan Topeka Airport Authority
 Monthly Gross Rental Income Report
 March 2021

TOPEKA REGIONAL AIRPORT

	TENANT		FACILITY	MONTHLY RENT
1	Air National Guard		Jt. Use. Agreement	\$5,465.83 *
2	American Flight Museum	1	612	\$1,300.14
3	Combat Air Museum	2,3	602/604	\$281.51
4	Freeman Holdings LLC	4	600	\$1,620.15
	" "	5	601	\$4,074.46
	" "	6	178	\$60.67
	" "	7	609	\$2,401.40
	" "	8	610 - Suite 10,11	\$5,370.88
	" "	9	Land Lease (#613)	\$823.89
	" "	10	619	\$2,296.81
	" "	11	627	\$498.86
	" "	12	697	\$375.46
5	Gary Properties LLC	13	626	\$1,780.08
6	Haselwood Farm Inc.	14	Farm	\$161.50 ***
	Haselwood Farm Inc.	15	Farm A	\$102.79 ***
	Haselwood Farm Inc.	16	Farm B	\$725.88 ***
	Haselwood Farm Inc.	17	Farm C	\$94.69 ***
7	Pettit, Brooks	18	603 - 240sf	\$50.00
8	Shawnee County	19	667 (Firing Range)	\$514.09 ****
9	Topeka Police Dept.	20	669 (Firing Range)	\$101.36 ***
				\$28,100.45

TENANT	FACILITY	MONTHLY RENT
1 AT&T Services, Inc.	1 280	\$472.19
2 Advanced Coatings Inc.	2 137	\$858.86 ***
3 A-1 Restaurant and Bar Supply	3 252	\$2,818.75
A-1 Restaurant and Bar Supply	4 139 (storage)	\$500.00
A-1 Restaurant and Bar Supply	5 260	\$2,244.00
4 Blue Jazz Java LLP	6 243	\$2,217.09
5 Brackett, Inc.	7 451	\$3,993.63
6 Concrete Supply of Topeka, Inc.	8,9,10 147-148-149	\$1,626.24
7 DXC Technology	11 Parking Lot #1	\$263.06
" " "	12 Parking Lot #2	\$263.06
" " "	13 Parking Lot #3	\$108.20
" " "	14 Parking Lot #4	\$251.63
8 Evergy	15 Parking Lot S (#18)	\$1,916.67
9 F&L Enterprises Inc. dba WOW Truck and RV Wash	16 100	\$1,138.32
10 Federal Aviation Administration	17 620	\$862.27
11 FedEx Freight	18 Lot	\$600.00
12 Gallery Classic, Inc.	19 384	\$4,377.50
13 Grandmother's Inc.	20 Parking Lot #21	\$1,103.67
14 Groendyke Transport Inc	21 6N Lot A	\$630.69
15 Ground 1, LLC	22 Land Lease (#453)	\$5,798.61
16 H2I, LLC	23 Land Lease (#255)	\$666.96
17 Heartland Coca-Cola Bottling Co.	24 Land Lease (#400)	\$1,921.00
18 Henderson, Brad d/b/a Heartland Tree Service	25 260W Parking Lot	\$300.00
19 Home Depot USA, Inc.	26,27,28 Parking Lot #20, #23 & #24	\$2,745.79
20 Houser Enterprises, Inc	29 167	\$6,150.00
21 JSLewis, Inc.	30 415	\$368.49
22 KADA Enterprises LLC	31 260E Parking Lot	\$306.00
23 Kansas Sand & Concrete, Inc	32 Axton St - Lot A	\$1,185.42
24 Kirk, Paul L. Sr. dba Advance Street Rod Design	33 140	\$1,733.33
25 Klaton Real Estate, LLC	34 Land & Bldg. Lease (#622)	\$1,490.70
26 Koelling, Michelle & Duke d/b/a MDK	35 801	\$1,191.28
27 LMC, Inc.	36 321	\$367.55
" " "	37 Land Lease (#383)	\$228.77
" " "	38 Land Lease (#621)	\$253.51
" " "	39 820	\$1,149.94
28 Lewis, Mark A. d/b/a M. Lewis Properties	40 248	\$198.13
" " "	41 629	\$452.21
29 Lynch, Tony C. dba T&J Repair	42 114	\$1,605.86
30 McPherson Contractors Inc.	43 452	\$1,126.19
31 Mr. O Auto Sales, LLC	44 183	\$329.92
32 Murray, Christopher d/b/a Mid-America Painting	45,46 123/129	\$543.87
33 NFI Interactive Logistics LLC	47 University & Bleckley Lot	\$366.04
34 Nzekwe, Chigbo	48 181	\$53.22
35 Phoenix Recovery of Kansas LLC	49 225	\$1,289.15
36 ProMetal Fabrication, LLS	50 379	\$988.38
37 R & R Pallet of Garden City, Inc	51 170 A	\$6,383.56
R & R Pallet of Garden City, Inc	52,53,54 170 B/C & Axton Lot B	\$11,092.34
R & R Pallet of Garden City, Inc.	55 170-D	\$3,916.06
R & R Pallet of Garden City, Inc.	56 Engle Lot	\$776.65
38 Rippe Enterprises	57 Lot A 61st Street	\$555.27
39 Rural Development Corp.	58 281	\$1,803.80
" " "	59,60 638/818	\$1,855.21
Rural Development Corp. 1	61 Lot J	\$158.63
" " "	62 Lot K	\$910.81
40 SEKESC - Greenbush	63 605	\$10,730.03
41 Sports Car Club of America	64 300	\$6,976.58
42 Sunflower Auto Auction, LLC	65 131	\$3,480.49
43 Topeka Construction, LLC	66,67 Land & Bldg. Lease (#449 & #450)	\$1,074.20
" " "	68 Land & Bldg. Lease (#448)	\$332.05
44 T.R. Management Inc.	69 154	\$1,004.79
" " "	70 344	\$2,366.19
45 UAR Direct, LLC	71 197	\$917.08
46 Vaerus Aviation, Inc.	72 151	\$1,335.63
		\$114,725.52

TENANT		FACILITY		MONTHLY RENT
1	Air Explorer Scouts Post No. 8	1	15	\$102.50
2	Billard Airport Restaurant	2	4 - Suite 2	\$1,059.47
3	H&H Aircraft Service LLC	3	10	\$881.78
	" "	4	12	\$55.98
4	Heartland Airplanes, LLC	5	9	\$245.99
5	Hetrick Aviation, LLC	6	26	\$3,519.66
6	Kaw Valley Aviation, LLC	7	T-Hangars, Fuel Farm	\$3,669.60 *****
	" "	8	4 - Suite 5 & 6	\$1,264.64
	" "	9	7	\$1,253.60
7	NOAA	10	Weather Station	\$3,536.73
8	New-Jetz, LLC	11	Land (#27)	\$575.72
9	Riverside Farms LLC	12	Farm	\$2,230.19 ***
10	RJ Meier Farms LLC	13	Farm	\$2,086.42 ***
11	Teamsters Local Union #696	14,15,16	1,2,3	\$1,900.28
12	Technical Applications & Consulting	17	17	\$1,702.93
				\$24,085.49
<hr/> <hr/>				
GRAND TOTALS				
67	TENANTS	109	FACILITIES	\$167,225.46
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*Paid Quarterly

** Paid Semi-Annually

***Paid Annually

****Paid 10 Yrs in Advance

*****Minimum Guarantee

Metropolitan Topeka Airport Authority
 Monthly Lease Income Net Change Report
 March 2021

	MAR 2021	FEB 2021	JAN 2021	JAN 2020	JAN 2019	JAN 2018	JAN 2017	JAN 2016	JAN 2015	JAN 2014	JAN 2013
TOPEKA REGIONAL AIRPORT											
TENANTS	9	9	9	9	9	10	10	10	12	11	11
FACILITIES LEASED	20	20	20	21	21	22	22	20	22	26	27
TOPEKA REGIONAL BUSINESS CENTER											
TENANTS	46	46	44	48	43	44	42	39	38	39	39
FACILITIES LEASED	72	72	69	75	69	69	66	57	55	56	58
PHILIP BILLARD AIRPORT											
TENANTS	12	12	12	12	12	14	14	13	12	11	11
FACILITIES LEASED	17	17	17	17	17	19	19	18	21	19	18
TOTAL											
TENANTS	67	67	65	69	64	68	68	62	62	61	61
FACILITIES LEASED	109	109	106	113	107	110	106	95	98	101	103
MONTHLY LEASE INCOME	\$ 167,225	\$ 167,099	\$ 167,098	\$ 168,545	\$ 155,936	\$ 158,021	\$ 149,460	\$ 131,303	\$113,043	\$121,201	\$119,965
NET CHANGE	\$ 127	\$ 1	\$ (1,447)	\$ 12,609	\$ (2,085)	\$ 8,561	\$ 18,157	\$ 18,260	\$ (8,158)	\$ 1,236	\$ (13,347)