

**Work Session 2:30 PM
MTAA Board Meeting 3:00 PM**

**Tuesday, January 21, 2020
MTAA Administrative Office – Board Room
6510 SE Forbes Ave., Building #620**

Addressing the MTAA Board: No person shall address the Board during a Board Meeting, unless they have notified the MTAA Administration Office by 2:00 P.M. on the day of any Board Meeting of their desire to speak on a specific matter on the published meeting agenda or during the public comment portion of the Board Meeting. This limitation shall not apply to items added during the course of a meeting. The Board does not take action with respect to any subject not on the agenda unless added to the agenda by a vote of the Board. Persons addressing the Board will be limited to four (4) minutes of public address on a particular agenda item. Debate, question/answer dialogue or discussion between Board members will not be counted towards the four (4) minute time limitation. The Chair may extend time with the unanimous consent of the Board or the Board by affirmative vote may extend the four (4) minute limitation. Persons will be limited to addressing the Board one (1) time on a particular matter unless otherwise allowed by an affirmative vote of the Board. Citizens wishing to offer Public Comment may sign up by phoning the MTAA Administration office at 862-2362. The Board may waive prior notice by majority vote. To make arrangements for special accommodations please call (785) 862-2362. A 48-hour advance notice is preferred. Agendas are available on Thursday afternoon prior to the regularly scheduled Board meetings at the MTAA Administration Office, Topeka Regional Airport and Business Center, 6510 SE Forbes Ave., Ste. 1, Topeka, KS 66619.

1. Inquire if Notification was given to all Requesting Notification of MTAA Board Meetings.
2. Approve Minutes of the MTAA's Regularly Scheduled Board Meeting of December 17, 2019.
3. Public Comment.
4. Adopt Agenda.

ACTION ITEMS:

5. Consider Purchase of Replacement Patrol Vehicle for Police & Fire Department.
6. Consider Purchase of Extrication Tools for Police & Fire Department.

INFORMATION ONLY ITEMS:

7. Monthly Reports:
 - a. Intergovernmental Cooperation Council – Eric Johnson
 - b. Aviation-Related Issues & Air Service – Eric Johnson
 - c. Economic Development & Leasing Activity – Eric Johnson
 - d. Monthly Financial Reports – Cheryl Trobough
8. Executive Session.



METROPOLITAN TOPEKA AIRPORT AUTHORITY
TOPEKA REGIONAL | BILLARD AIRPORT
AIRPORT & BUSINESS CENTER

Board of Directors

Metropolitan Topeka Airport Authority December 17, 2019

Regular Monthly Meeting 3:00 PM

Lisa Stubbs, Boar Chair, brought the regular monthly meeting of the MTAA Board of Directors to order at 3:00 PM with the following Board members present: Tom Wright, Mike Munson and Jim Rinner. Also in attendance were:

- Jay Freund of WSP USA, Inc.
- Sam Stallbaumer of WSP USA, Inc.
- Walt Frederick of Million Air – Topeka
- Col. J.T. O'Grady, MTAA Police & Fire Dept.
- Maj. Greg Dunn, MTAA Police & Fire Dept.
- Rod Niehaus, MTAA Maintenance
- Timothy Resner of Frieden & Forbes, LLP – Legal Counsel to the Board

Other staff members present were Eric Johnson, Cheryl Trobough and Danielle Sheehy.

Item 1. Notice.

Chairwoman Stubbs asked if everyone who requested notification had been notified of this meeting. **Ms. Trobough replied that notifications were sent.**

Item 2. Approve Minutes of the MTAA's Regularly Scheduled Board Meeting of November 19, 2019.

Chairwoman Stubbs asked the Board to review the Minutes of the Regularly Scheduled Board Meeting of November 19, 2019 and inquired if there were any additions, corrections or comments to the Minutes. Mr. Munson requested the correction of MTAA Staff member Danielle Sheehy's attendance at the meeting because she was not in attendance.

Mr. Wright moved to approve the Minutes of the Regularly Scheduled Board Meeting of November 19, 2019 as corrected. Mr. Munson seconded the motion. Motion carried.

Item 3. Public Comment

Chairwoman Stubbs inquired if there was anyone registered to speak during Public Comment. Mr. Johnson replied that there was not.

Chairwoman Stubbs welcomed Jim Rinner to the Board who was recently appointed by the City of Topeka.

Item 4. Adopt the Agenda.

Chairwoman Stubbs inquired if there were any changes to the Agenda as presented. **Mr. Munson made a motion to adopt the Agenda as presented. Mr. Rinner seconded the motion. Motion carried.**

ACTION ITEMS:

Item 5. Presentation of 2019 Service Awards to MTAA Employees.

Mr. Johnson reported that traditionally, the MTAA has recognized employees earning service awards at the Board meeting in December. Two employees, both in the Maintenance Department, attained distinct milestones in 2019:

- 30 Years: Bill Slayton – Bill was unable to attend the meeting because of inclement weather treatment/monitoring needed at Billard Airport; and
- 40 Years: Rod Niehaus – Rod's service to the Topeka airports began prior to the existence of the MTAA. He was recognized for his 40 Years of Service as Chairwoman Stubbs presented the service award pin and congratulated him on behalf of the Board.

Item 6. Review and Set the 2020 Calendar for the Regularly Scheduled Monthly MTAA Board of Directors Meetings.

Mr. Johnson stated that the proposed 2020 schedule for Board of Directors' meetings was provided for the Board's review. As in the past several years, the meetings are on the schedule for the third Tuesday of each month. The month of August is the only month adjusted to meet on the second Tuesday due to the requirement of the Public Hearing on the 2021 Budget being at least 10 days prior to certification to Shawnee County Clerk on August 25.

After a brief discussion, Mr. Rinner made a motion to adopt the 2020 Board Meeting Calendar as presented. Mr. Wright seconded the motion. Motion carried.

Information Only Items:

Item 7. Monthly Reports

7.a. Intergovernmental Cooperation Council – No December Meeting

7.b. Aviation-Related Issues & Air Service – Mr. Johnson

Mr. Johnson provided the following report:

- The FOE Terminal jet bridge is nearing the end of its useful life without extensive repair. Staff will work on getting some estimates for repair or replacement and whatever alternatives there may be for the jet bridge.
- Airports in the FAA Contract Tower Program – The FY2020 DOT/FAA Transportation Appropriations (THUD) bill, includes \$170 million in dedicated funding for the 245 fully funded and 11 cost share towers in the FAA Contract Tower Program – \$2 million more than the FY2019 funding level.
- Mr. Johnson and Mr. Freund are working on the FOE and TOP Airport Improvement Program Plan. Over the past few years, the Topeka airports have received a substantial amount of money for the mill and overlay of Rwy 03-21, the removal of 04-22 and reconfiguring the taxiways and the reconstruction of 13-31. It was estimated that for the reconstruction of 13-31 alone, MTAA received approximately 25% of available discretionary funding for the central region (Kansas, Missouri, Iowa and Nebraska). With the FAA's focus on runways, there is not enough AIP Discretionary funding left to address the MTAA planned projects. In 2022, FOE will replace the primary ARFF truck. Other than that, MTAA will not have another AIP project until 2023 with work beginning in 2024.

8.c. Economic Development & Leasing Activity – Mr. Johnson

Mr. Johnson provided the following report:

- With a couple exceptions, occupancy is nearly at 100%. The Building 624 issue is not yet resolved and Conroy Construction is expected to be moving out of Building 225 in the near future. The only buildings not on long-term leases are being leased on a short-term basis for storage needs.

November Leasing Activity –

- **LEASE ACTIVITY** (CPI is 1.7%)
 - **NEW LEASES** – Poppin' Squeeze has leased the east-end of Bldg. #180 on a six-month lease with a six-month option to renew. A new lease was prepared for F&L Enterprises LLC to more accurately detail their leased area.
 - **RENEWED LEASES** – Tony Lynch renewed the lease on Bldg. #114 for his repair shop d/b/a T&J Repair.
 - **OPTIONS** – Two tenants exercised their options at a CPI increase.
 - Two tenants received a 2% increase and one tenant received a CPI increase.
- Monthly rental income increased to \$167,612 or approximately \$2,011,344 per year.

- **DELINQUENT ACCOUNTS**

- Advance Street Rod Design – Paul Kirk has met the terms of the payment agreement and the delinquency is down to \$603.95;
- Brackett, Inc. – Account is delinquent on some finance charges for October and the November invoice;
- MAXIMUS, Inc. – Notification has been received that the invoices for October, November and December have been approved for payment;
- R&R Pallet – Account is delinquent on some finance charges for October and the November invoice;
- Billard Airport Restaurant – Account is delinquent for November's invoice.

8.d. Monthly Financial Reports – Ms. Trobough

Ms. Trobough provided the following report:

- The report for the month ending 11/30/19 reflects revenue to be \$359,109 more than budgeted which is a net result from:
 - a. Taxes and Assessments receipts remains at \$84,873 less than the anticipated budget;
 - b. Landing Fees are \$25,685 more than the anticipated budget;
 - c. Fuel Flowage Fees are \$21,523 more than budgeted;
 - d. Contract Agreement Fees are \$27,967 over the budgeted amount;
 - e. Passenger Facility Charges are \$2,084 less than the anticipated budget;
 - f. Lease & Rental Fees actual income reflects to be \$210,667 more than the budgeted amount;
 - g. Reimbursements total to be \$74,693 ahead of budget;
 - h. CD Interest income is \$101,954 more than the anticipated budget;
 - i. Water/Sewer Sales are \$63,568 under budget with Water/Sewer Costs reflecting to be under budget by \$34,977.
- Overall, the operating expenses are in-line with what we anticipate and depict a favorable budget variance of \$612,822.
- Capital Improvement purchases made during the month of November are as follows:
 - a. **PAVEMENT REPAIR** – Payment of the Board-approved parking lot resurfacing at MTAA Maintenance and Administrative Office; P&F access drive; and miscellaneous pot hole repairs at the cost of **\$62,295**;
 - b. **EQUIPMENT/EMERGENCY NEEDS** – Payment for the SCBA equipment at a total cost of **\$175,171.73** as approved by the Board in September. The low bid awarded exceeded the Equipment budgeted amount of \$150,000.00 by \$25,171.73 which was paid from the Emergency Needs line item.

Mr. Rinner moved to accept and file the Monthly Financial Reports as presented for the month ended November 30, 2019. Mr. Wright seconded the motion. Motion carried.

Item 9. Executive Session

Chairwoman Stubbs inquired if there was a need for an Executive Session. Mr. Resner and Mr. Johnson responded that there was not.

Adjournment

Chairwoman Stubbs asked if there was any further business to discuss, hearing none, she adjourned the meeting at 3:39 p.m.

These official minutes were approved by the Board of Directors on January 21, 2020.

Michael R. Munson, Secretary

Office of: President

To: Board of Directors

From: Eric M. Johnson 

Subject: **Board of Directors to Consider Purchase of Replacement Patrol Vehicle for Police & Fire Department (Board Action Required)**



Date: January 16, 2020

Each year we try to identify vehicles that will require replacement. This year, the Police and Fire Department will need to replace two vehicles. We anticipate advertising a request for bids for new truck but the second vehicle will be a used patrol car. Staff located a 2015 Chevrolet Tahoe through the Kansas Highway Patrol surplus vehicle program. We've purchased several quality vehicles through this program in the last few years. The Chevrolet Tahoe was used primarily as their recruiting vehicle and upon inspection, we found the vehicle to be in excellent condition.

2015 Chevrolet Tahoe
2WD Police Package
Lights, Siren and Pushbar
90,246 miles
VIN - 1GNLC2EC2FR527830

This vehicle is priced at \$19,500.00 which is over the budgeted amount, however, we have encumbered funds to make up the difference. We looked at other units that were within the \$15,000.00 budget, but they were significantly lower quality.

I request the Board authorize staff to purchase the 2015 Chevrolet Tahoe at a cost of Nineteen Thousand Five Hundred Dollars (\$19,500.00). Funds are included in the 2020 budget for this purchase (Line Item 92320).

Office of: President

To: Board of Directors

From: Eric M. Johnson

Subject: **Board of Directors to Consider Purchase of
Extrication Tools for Police & Fire Department.
(Board Action Required)**



Date: January 17, 2020

We budgeted for the purchase of new extrication equipment to replace what we are currently using. The Police and Fire Department has similar equipment but it is old and relies on a small gasoline powered hydraulic pump to operate the tools. More often than not, the greatest challenge is making the engine run and it takes additional time to connect the various hydraulic hoses for each tool.

Staff obtained quotes from three (3) vendors for the tools. The equipment package offered by Danko Emergency Equipment Co. includes cutters, spreaders and ram. They are battery operated and require little or no setup time. Each tool is ready to use as soon as it is taken off the truck, reducing the time it takes for extrication. For cost savings, Danko is offering tools previously used for dealer demonstrations. Staff had an opportunity to compare these with our own tools and the difference was significant. The Danko tools out-performed our tools in every way.

I recommend the Board authorize staff to purchase the extrication equipment from Danko Emergency Equipment for Twenty Thousand Three Hundred Fifty Dollars (\$20,350.00). \$15,000.00 was included in the 2020 budget (Line Item 92330) for this purchase. The balance of the funds was encumbered from the 2019 budget.

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Weis Fire & Safety Equipment, LLC.

111 E. Pacific Ave
Salina, KS 67401
(785) 825-9527 Fax (785) 825-9538
www.weisfiresafety.com

**WFE QUOTATION**

DATE	QUOTE #
1/8/2020	1159

Name / Address
METRO TOPEKA AIRPORT AUTHORITY 6510 SE FORBES AVE SUITE 1 TOPEKA, KS 66619

ATTN:

QTY	ITEM	DESCRIPTION	UNIT PRICE	Total
1	AMK-IC550LB	IC550, ION CUTTER - (TOOL ONLY)	7,807.06	7,807.06
1	AMK-1	#IS240LB ION SPREADER (TOOL ONLY)	8,935.29	8,935.29
1	AMK-ITR230LB	ITR230 RAM (TOOL ONLY)	6,835.29	6,835.29
3	AMK-1	#BATT6-KIT INCLUDES TWO 6/2 AMP-HR 60V BATTERIES & SINGLE CHARGER	300.59	901.77
3	AMK-BATT9-KIT	OPTIONAL ITEMS FOR YOUR CONSIDERATION, PLEASE ADD OR REPLACE AS DESIRED; INCLUDES TWO 9/3 AMP-HR 60V BATTERIES & SINGLE CHARGER (TO REPLACE THE BATT6-KITS LISTED ABOVE FOR LONGER RUN TIMES)	432.35	1,297.05
1	AMK-KS0029-KIT	EXTENDED REACH TIPS FOR USE WITH IS240LB ION SPREADER (1 PAIR) ADDING ERT TIPS TO THE IS240LB SPREADER EXPANDS MAXIMUM SPREAD DISTANCE FROM 24 TO 32 INCHES WITHOUT ANY LOSS OF POWER	802.94	802.94
1	AMK-1	#AMK-TCE-KIT 3PC RAM EXTENSION KIT FOR USE WITH ITR230 RAM (INCLUDES 10", 18", & 27" EXTENSIONS)	1,029.41	1,029.41
		PLUS FREIGHT		
		CAPTAIN REZAC, IF YOU HAVE ANY QUESTIONS OR WOULD LIKE TO PLACE AN ORDER PLEASE DO NOT HESITATE TO CALL OR EMAIL.		
		THANKS, LOGAN BROOKS		

	Total	\$27,608.81
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CONRAD FIRE EQUIPMENT, INC.

887 N. Jan-Mar Court Olathe, KS 66061
www.CONRADFIRE.com
(913) 780-5521
(913) 780-5251 Fax

QUOTATION 137941

CUSTOMER NO.
1493

BILL TO:

METRO TOPEKA AIRPORT
6510 SE FORBES AVE, STE 1
TOPEKA, KS 66619-1446

SHIP TO:

METRO TOPEKA AIRPORT
6510 SE FORBES AVE, STE 1
TOPEKA, KS 66619-1446

PHONE: 785/221-2992

PAGE 1

FAX: 785/862-7421

DATE		SHIP VIA	F.O.B.		TERMS	
01/09/20		SALESMAN			NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE		SALESPERSON		OUR QUOTE NUMBER
HOLMATRO		01/09/20		137 137		137941
QUANTITY		ITEM NUMBER	DESCRIPTION		UNIT PRICE	AMOUNT
ORDERED	SHIPPED					
1		HOL.158.052.201	gcu 5050 i evo 3 cutter ONLY		9,333.05	9,333.05
1		HOL.158.052.205	GSP 5240 EVO 3 SPREADER ONLY		9,467.80	9,467.80
1		HOL.159.000.017	GTR 5350 EVO 3 TELESCOPIC RAM		10,250.00	10,250.00
6		HOL.151.000.307	BATTERY 6 AH - 28V		533.90	3,203.40
3		HOL.150.182.209	BATTERY CHARGE BCH2,100-120VAC		362.71	1,088.13
Product Total		Discount	Freight	Taxable Amount	Tax	Misc. Amt.
33,342.38		0.00	0.00	33,342.38	0.00	33,342.38
QUOTATION TOTAL						
33,342.38						
"WE APPRECIATE YOUR BUSINESS"						
RETURNED GOODS WILL NOT BE ACCEPTED WITHOUT PRIOR RETURN AUTHORIZATION NUMBER FROM CONRAD FIRE EQUIPMENT. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.						

Agenda Item 6
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DELINQUENT ACCOUNTS AS OF DECEMBER 31, 2019											
NAME OF BUSINESS		TOTAL PAST DUE	DECEMBER CHARGES	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120 DAYS PAST DUE	ACTION			
								T E L	L E T T E R	A G R	L E G A L
TOPEKA REGIONAL BUSINESS CENTER:											
- CURRENT TENANTS -											
BRACKETT INC	RENT/FC	\$8,340.43	\$4,139.19	\$4,078.02	\$123.22	\$0.00	\$0.00	X	X	X	
HEARTLAND TREE SERVICE	RENT	\$304.50	\$304.50	\$0.00	\$0.00	\$0.00	\$0.00		X		
LYNCH, TONY	RENT/FC	\$685.06	\$685.06	\$0.00	\$0.00	\$0.00	\$0.00	X	X		
R & R PALLET, INC	RENT/FC	\$22,646.92	\$21,946.31	\$331.49	\$354.39	\$14.73	\$0.00	X	X		
SUBTOTAL		\$31,976.91	\$27,075.06	\$4,409.51	\$477.61	\$14.73	\$0.00				
- VACATED TENANTS -											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
TOPEKA REGIONAL AIRPORT:											
- TENANTS -											
VAERUS AVIATION, INC	LOST ID/FC	\$345.42	\$5.10	\$13.01	\$5.84	\$4.80	\$316.67	X	X		
SUBTOTAL		\$345.42	\$5.10	\$13.01	\$5.84	\$4.80	\$316.67				
- AIRPORT USER LANDING FEES -											
ELITE AIRWAYS LLC	LANDING FEES	\$1,718.00	\$0.00	\$0.00	\$149.50	\$0.00	\$1,568.50	X	X		
SWIFT AIR LLC	LANDING FEES	\$1,154.00	\$828.00	\$326.00	\$0.00	\$0.00	\$0.00	X	X		
SUBTOTAL		\$2,872.00	\$828.00	\$326.00	\$149.50	\$0.00	\$1,568.50				
PHILIP BILLARD:											
BILLARD AIRPORT RESTAURANT	RENT/FC	\$2,328.90	\$1,173.12	\$1,155.78	\$0.00	\$0.00	\$0.00	X	X		
SUBTOTAL		\$2,328.90	\$1,173.12	\$1,155.78	\$0.00	\$0.00	\$0.00				
WATER & SEWER:											
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
GRAND TOTALS		\$37,523.23	\$29,081.28	\$5,904.30	\$632.95	\$19.53	\$1,885.17				

Item 7.c.
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Metropolitan Topeka Airport Authority
Monthly Leasing Activity Report
December 2019

September 2019 CPI is 1.7%

September 2019 CPI is 1.7%

TENANT	ADDRESS (FACILITY #)	FROM	TO
NEW:			
NONE		\$0.00	\$0.00
RENEWALS DUE:			
Technical Application & Consulting	3600 NE Sardou (#17)	\$19,641.60	\$20,034.43
OPTIONS:			
NONE		\$0.00	\$0.00
INCREASES:			
Concrete Supply of Topeka Inc.	6130 SE Cardenas St. (#147-#149)	\$18,923.68	\$19,245.38
Rural Development Corporation	650 SE Airport West Dr. (#281)	\$20,989.88	\$21,346.71
Rural Development Corporation	Lot J	\$1,829.64	\$1,866.23
Rural Development Corporation	Lot K	\$10,505.25	\$10,715.36
DECREASES:			
NONE		\$0.00	\$0.00
MISCELLANEOUS:			
NONE		\$0.00	\$0.00

****MONTHLY INCOME CHANGES****

New Annl. Rate	\$73,208.11
Old Annl. Rate	\$71,890.05
Annual Diff.	\$1,318.06
/12	\$109.84
Mo. Adj.	\$0.00
Mo. Incr. (Decr.)	\$109.84

Metropolitan Topeka Airport Authority
Monthly Gross Rental Income Report
December 2019

TOPEKA REGIONAL AIRPORT

	TENANT		FACILITY	MONTHLY RENT
1	Air National Guard		Jt. Use. Agreement	\$5,465.83 *
2	American Flight Museum	1	612	\$1,245.99
3	Combat Air Museum	2,3	602/604	\$281.23
4	Freeman Holdings LLC	4	600	\$1,604.11
	" "	5	601	\$4,062.28
	" "	6	609	\$2,354.31
	" "	7	610 - Suite 10,11	\$5,162.32
	" "	9	Land Lease (#613)	\$769.99
	" "	10	619	\$2,229.45
	" "	11	627	\$480.91
	" "	12	697	\$367.02
	" "	13	178	\$60.61
5	Gary Properties LLC	14	626	\$1,716.03
6	Haselwood Farm Inc.	15	Farm	\$156.76 ***
	Haselwood Farm Inc.	16	Farm A	\$100.28 ***
	Haselwood Farm Inc.	17	Farm B	\$707.88 ***
	Haselwood Farm Inc.	18	Farm C	\$92.38 ***
7	Pettit, Brooks	19	603 - 240sf	\$50.00
8	Shawnee County	20	667 (Firing Range)	\$509.00 ****
9	Topeka Police Dept.	21	669 (Firing Range)	\$99.09 ***
				\$27,515.47

TENANT		FACILITY	MONTHLY RENT
1	A-1 Restaurant and Bar Supply	1 252	\$2,750.00
	A-1 Restaurant and Bar Supply	2 139 (storage)	\$500.00
	A-1 Restaurant and Bar Supply	3 260	\$2,200.00
2	AT&T Services, Inc.	4 280	\$472.19
3	Advanced Coatings Inc.	5 137	\$842.02 ***
4	Baston Global	6 657	\$1,510.06
5	Blue Jazz Java LLP	7 243	\$2,173.62
6	Brackett, Inc.	8 451	\$3,915.33
7	Chigbo Nzewke	9 181	\$51.10
8	Coca-Cola Enterprises, Inc.	10 Land Lease (#400)	\$1,921.00
9	Concrete Supply of Topeka, Inc.	11,12,13 147-148-149	\$1,603.78
10	DXC Technology	14 Parking Lot #1	\$257.91
	" " "	15 Parking Lot #2	\$257.91
	" " "	16 Parking Lot #3	\$106.08
	" " "	17 Parking Lot #4	\$246.70
11	F&L Enterprises Inc. dba WOW Truck and RV Wash	18 100	\$1,116.00
12	Federal Aviation Administration	19 620	\$862.27
13	FedEx Freight	20 Lot	\$600.00
14	Gallery Classic, Inc.	21 384	\$4,250.00
15	Groendyke Transport Inc	22 6N Lot A	\$607.39
16	Ground 1, LLC	23 Land Lease (#453)	\$5,798.61
17	H2I, LLC	24 Land Lease (#255)	\$647.40
18	Henderson, Brad d/b/a Heartland Tree Service	25 260W Parking Lot	\$300.00
19	Houser Enterprises, Inc	26 167	\$6,000.00
20	JSLewis, Inc.	27 415	\$368.12
21	Joe Conroy Contractor Inc	28 225	\$1,263.87
22	KADA Enterprises LLC	29 260E Parking Lot	\$300.00
23	Kansas Sand & Concrete, Inc	30 Axton St - Lot A	\$1,170.21
24	Kirk, Paul L.	31 140	\$2,720.00
25	Klaton Real Estate, LLC	32 Land & Bldg. Lease (#622)	\$1,451.13
26	Koelling, Michelle & Duke d/b/a MDK	33 801	\$1,190.09
27	LMC, Inc.	34 321	\$367.55
	" " "	35 Land Lease (#383)	\$222.06
	" " "	36 820	\$1,138.55
	" " "	37 Land Lease (#621)	\$247.33
28	Lewis, Mark A. d/b/a M. Lewis Properties	38 248	\$195.20
	" " "	39 629	\$441.18
29	Lynch, Tony C. d/b/a T&J Repair	40 114	\$1,574.37
30	MAXIMUS, Inc.	41 Parking Lot #6	\$718.94
31	McPherson Contractors Inc.	42 452	\$1,104.10
32	Mr. O Auto Sales, LLC	43 183	\$323.45
33	Murray, Christopher d/b/a Mid-America Painting	44,45 123/129	\$522.75
34	NFI Interactive Logistics LLC	46 University & Bleckley Lot	\$358.86
35	Poppin' Squeeze	47 180-E	\$1,358.58
36	ProMetal Fabrication, LLS	48 379	\$969.00
37	R & R Pallet of Garden City, Inc	49 170 A	\$6,196.33
	R & R Pallet of Garden City, Inc	50,51,52 170 B/C & Axton Lot B	\$10,767.01
	R & R Pallet of Garden City, Inc.	53 Engle Lot	\$746.49
	R & R Pallet of Garden City, Inc.	54 170-D	\$3,801.20
38	Rippe Enterprises	53 Lot A 61st Street	\$542.79
39	Rural Development Corp.	55 281	\$1,778.89
	" " "	56 624	\$1,136.52
	" " "	57,58 638/818	\$1,853.36
	" " "	59 Parking Lot #19	\$894.98
	" " "	60 Parking Lot #20	\$467.50
	Rural Development Corp. 1	61 Lot J	\$155.52
	" " "	62 Lot K	\$892.95
40	SEKESC - Greenbush	63 605	\$10,417.50
41	Sports Car Club of America	64 300	\$6,976.58
42	Sunflower Auto Auction, LLC	65 131	\$3,345.34
43	Topeka Construction, LLC	66,67 Land & Bldg. Lease (#449 & #450)	\$1,042.69
	" " "	68 Land & Bldg. Lease (#448)	\$324.58
44	T.R. Management Inc.	69 154	\$982.20
	" " "	70 180 (storage)	\$150.00
	" " "	71 344	\$2,312.99
45	UAR Direct, LLC	72 197	\$914.34
46	Vaerus Aviation, Inc.	73 151	\$1,280.00
47	Washburn Institute of Technology	74 Lot Z University & Dwight	\$500.00
48	Westar Energy	75 Lot S University & Fager	\$1,750.00
			\$116,224.47

TENANT			FACILITY	MONTHLY RENT
1	Billard Airport Restaurant	1	4 - Suite 2	\$1,038.70
2	Heartland Airplanes, LLC	2	9	\$241.17
3	Hetrick Aviation, LLC	3	26	\$3,416.43
4	Kaw Valley Aviation, LLC	4	T-Hangars, Fuel Farm	\$3,665.93 *****
	" "	5	4 - Suite 5 & 6	\$1,227.55
	" "	6	7	\$1,252.35
5	Riverside Farms LLC	7	Farm	\$2,164.77 ***
6	RJ Meier Farms LLC	8	Farm	\$2,025.23 ***
7	NOAA	9	Weather Station	\$3,536.73
8	New-Jetz, LLC	10	Land (#27)	\$573.99
9	R&B Aircraft	11	10	\$864.49
	" "	12	12	\$54.88
10	Teamsters Local Union #696	13,14,15	1,2,3	\$1,900.28
11	Technical Applications & Consulting	16	17	\$1,669.54
12	Walga, MTE	17	4 - Suite 7&8	\$350.08
				\$23,982.12
GRAND TOTALS				
69	TENANTS	113	FACILITIES	\$167,722.06

*Paid Quarterly

** Paid Semi-Annually

***Paid Annually

****Paid 10 Yrs in Advance

*****Minimum Guarantee

Metropolitan Topeka Airport Authority
Monthly Lease Income Net Change Report
December 2019

	DECEMBER 2019	NOVEMBER 2019	OCTOBER 2019	SEPTEMBER 2019	JAN 2019	JAN 2018	JAN 2017	JAN 2016	JAN 2015	JAN 2014	JAN 2013
TOPEKA REGIONAL AIRPORT											
TENANTS	9	9	9	9	9	10	10	10	12	11	11
FACILITIES LEASED	21	21	21	21	21	22	22	20	22	26	27
TOPEKA REGIONAL BUSINESS CENTER											
TENANTS	48	48	47	45	43	44	42	39	38	39	39
FACILITIES LEASED	75	75	75	70	69	69	66	57	55	56	58
PHILIP BILLARD AIRPORT											
TENANTS	12	12	12	12	12	14	14	13	12	11	11
FACILITIES LEASED	17	17	17	17	17	19	19	18	21	19	18
TOTAL											
TENANTS	69	69	68	66	64	68	68	62	62	61	61
FACILITIES LEASED	113	113	113	108	107	110	106	95	98	101	103
MONTHLY LEASE INCOME	\$ 167,722	\$ 167,612	\$ 166,841	\$ 164,419	\$ 155,936	\$ 158,021	\$ 149,460	\$ 131,303	\$113,043	\$121,201	\$119,965
NET CHANGE	\$ 110	\$ 771	\$ 2,422	\$ 8,483	\$ (2,085)	\$ 8,561	\$ 18,157	\$ 18,260	\$ (8,158)	\$ 1,236	\$ (13,347)

Activity Report



Topeka Regional Airport

FOE FAA TOWER OPERATIONS	Dec-19	Dec-18	Dec-17	2019	2018		2017	
				Accumulated Totals Y-T-D	Y-T-D Through Dec	Calendar Yr Totals	Y-T-D Through Dec	Calendar Yr Totals
Air Carrier	7	8	9	265	126	126	176	176
Air Taxi	47	12	15	373	390	390	373	373
Itinerant General	443	203	463	5,007	4,283	4,283	5,479	5,479
Itinerant Military	405	162	387	5,765	2,503	2,503	3,923	3,923
Local Civil	100	20	54	710	425	425	655	655
Local Military	788	251	319	6,475	1,915	1,915	2,870	2,870
GRAND TOTAL	1,790	656	1,247	18,595	9,642	9,642	13,476	13,476

PASSENGER ACTIVITY	Dec-19	Dec-18	Dec-17	2019	2018		2017	
				Accumulated Totals Y-T-D	Y-T-D Through Dec	Calendar Yr Totals	Y-T-D Through Dec	Calendar Yr Totals
COMMERCIAL SERVICE								
Passengers Enplaned	-	-	-	-	-	-	-	-
Passengers Deplaned	-	-	-	-	-	-	-	-
Aircraft Landed	-	-	-	-	-	-	-	-
CHARTERS								
Passengers Enplaned	298	143	197	4,663	3,288	3,288	4,435	4,435
Passengers Deplaned	98	137	126	3,853	3,077	3,077	3,920	3,920
Aircraft Landed	6	-	7	90	84	76	99	99
MILITARY CHARTERS								
Passengers Enplaned	-	-	-	8,539	721	721	877	877
Passengers Deplaned	-	-	-	9,242	407	407	726	726
Aircraft Landed	-	8	-	117	27	27	29	29
Combined Total								
Passengers Enplaned	298	143	197	13,202	4,009	4,009	5,312	5,312
Combined Total								
Passengers Deplaned	98	137	126	13,095	3,484	3,484	4,646	4,646



Billard Airport

TOP FAA TOWER OPERATIONS	Dec-19	Dec-18	Dec-17	2019	2018		2017	
				Accumulated Totals Y-T-D	Y-T-D Through Dec	Calendar Yr Totals	Y-T-D Through Dec	Calendar Yr Totals
Air Carrier	0	0	0	19	6	6	6	6
Air Taxi	124	70	143	1,163	1,704	1,704	1,490	1,490
Itinerant General	870	858	1,050	11,637	10,258	10,258	13,412	13,412
Itinerant Military	33	46	24	733	1,129	1,129	1,099	1,099
Local Civil	402	566	560	5,992	6,104	6,104	8,823	8,823
Local Military	0	2	38	22	56	56	174	174
GRAND TOTAL	1,429	1,542	1,815	19,566	19,257	19,257	25,004	25,004